



19th Asian Games
Hangzhou 2022

19th Asian Games Hangzhou 2022
Customs and Freight
Forwarding Guide
Version 1.0

**19th Asian Games
Hangzhou 2022**

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Preface

This guide is the guideline for the Stakeholders (see Appendix 8.1 for the detailed list) of the 19th Asian Games Hangzhou 2022 wishing to ship Games goods to Hangzhou, Ningbo, Wenzhou, Jinhua, Shaoxing and Huzhou. It covers details for shipping equipment and goods into and out of China, including governing laws, regulations and policies, applicable procedures, key contacts and the Chinese government's related requirements on COVID-19 pandemic prevention and control.

The 19th Asian Games Hangzhou 2022 Organising Committee (hereinafter referred to as "HAGOC") fully recognises the importance of the effective and efficient delivery of freight to and from China for Hangzhou 2022 and has therefore set up special regulations and procedures for the temporary import of Games goods through consultation with China Customs and other competent authorities, as well as setting up an experienced customs & freight forwarding team to help facilitate stakeholder shipments. Customs brokers and international freight forwarders recommended by HAGOC will be ready to help Stakeholders with customs declaration and international freight forwarding.

In this guide, you will find key dates and contacts, freight policies, shipping instructions, venue delivery procedures, as

well as detailed customs clearance and inspection & quarantine regulations.

1. Introduction

1.1 About the Games

The 19th Asian Games Hangzhou 2022 will be held in Hangzhou on 10-25 September 2022, with 61 disciplines across 40 sports and nearly 10,500 athletes from more than 44 NOC delegations. Under the positioning of "New Era, Great Asian Games", Hangzhou is to stage a spectacular sporting event imbued with Chinese Style, Zhejiang Glamour and Hangzhou Flavour. With Province-wide and Hangzhou-led Games Hosting principles, the Games will be "Green, Smart, Economical and Ethical". Hangzhou 2022 features 54 competition venues in Hangzhou and five co-host cities of Ningbo, Shaoxing, Wenzhou, Jinhua and Huzhou.

1.2 Competition Venues and Sports

Competitions in 61 disciplines across 40 sports of Hangzhou 2022 will take place in 54 competition venues. Most of these venues are located in Hangzhou. Competition venues for Football, Sepaktakraw, Sailing, Dragon Boat, Beach Volleyball, Basketball and Volleyball are distributed in five co-host cities near Hangzhou, namely, Ningbo, Shaoxing, Wenzhou, Jinhua and Huzhou. The information about competition venues is listed as follows. (Roadmaps for road events will be released separately.)

1.2.1 Competition Venues and Training Venues

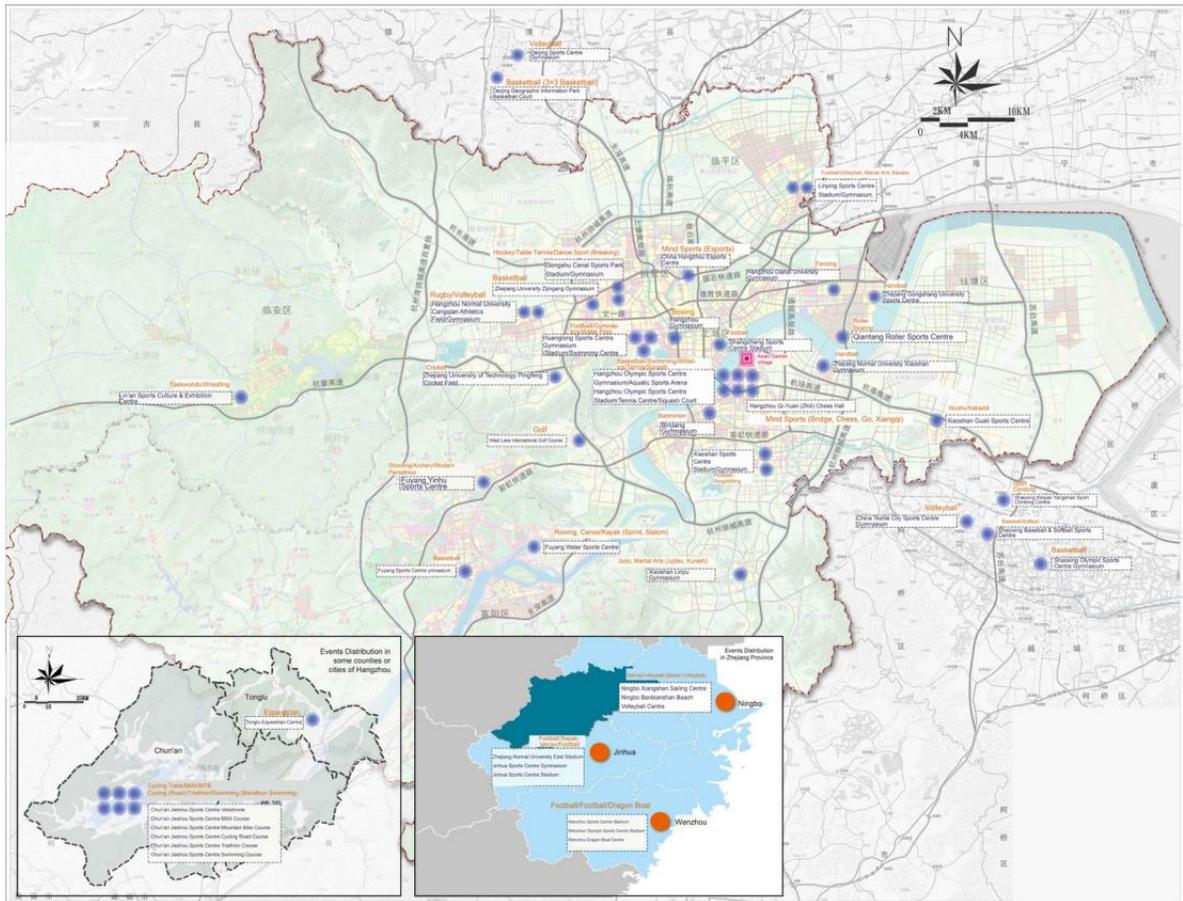


Figure 1-1 Hangzhou 2022 Competition Venues Layout

Table 1-1 Sports and Competition Venues of Hangzhou 2022

No.	Sport	Discipline	Type	Venue	Location	Note (Independent training venue/Venue for competition and training)
1	Aquatics	Artistic Swimming	Competition/ Training	Hangzhou Olympic Sports Centre Aquatic Sports Arena	Hangzhou	Venue for competition and training
		Diving				
		Swimming				
		Water Polo	Competition	Huanglong Sports Centre Swimming & Diving Centre	Hangzhou	

			Training	Hangzhou Swimming Centre	Hangzhou	Independent training venue
			Training	Shangcheng Sports Centre Water Polo Arena	Hangzhou	Independent training venue
			Competition/ Training	Chun'an Jieshou Sports Centre Swimming Course	Hangzhou	Venue competition for and training
2	Archery		Competition/ Training	Fuyang Yinhu Sports Centre	Hangzhou	Venue competition for and training
3	Athletics		Competition	Hangzhou Olympic Sports Centre Stadium	Hangzhou	Independent training venue
			Training	Zhejiang College of Sports Athletics Field	Hangzhou	
4	Badminton		Competition/ Training	Binjiang Gymnasium	Hangzhou	Venue competition for and training
5	Baseball/ Softball	Baseball	Competition/ Training	Shaoxing Baseball & Softball Sports Centre	Shaoxing	Venue competition for and training
		Softball	Training		Shaoxing	
6	Basketball	Basketball	Competition	Hangzhou Olympic Sports Centre Gymnasium	Hangzhou	
			Competition	Zhejiang University Zijingang Gymnasium	Hangzhou	
			Competition	Shaoxing Olympic Sports Centre Gymnasium	Shaoxing	
			Training	Hangzhou Olympic Sports Centre Training Hall	Hangzhou	Independent training venue
		Competition/ Training	3x3 Basketball	Deqing Geographic Information Park Basketball Court	Huzhou	Venue competition for and training
7	Boxing		Competition	Hangzhou Gymnasium	Hangzhou	
			Training	Zhejiang College of Sports Training Hall	Hangzhou	Independent training venue
8	Canoe/Kayak	Canoe Slalom	Competition/ Training	Fuyang Water Sports Centre	Hangzhou	Venue competition for and training
		Canoe Sprint	Training		Hangzhou	
9	Cricket		Competition/ Training	Zhejiang University of Technology Pingfeng	Hangzhou	Venue competition for and training

			Training	Cricket Field		training
10	Cycling	Cycling Track	Competition/ Training	Chun'an Jieshou Sports Centre Velodrome	Hangzhou	Venue competition and training
		Cycling Mountain Bike		Chun'an Jieshou Sports Centre Mountain Bike Course	Hangzhou	
		Cycling Road		Chun'an Jieshou Sports Centre Cycling Road Course	Hangzhou	
		Cycling BMX Racing		Chun'an Jieshou Sports Centre BMX Course	Hangzhou	
11	DanceSport	Breaking	Competition/ Training	Gongshu Canal Sports Park Gymnasium	Hangzhou	
12	Dragon Boat		Competition/ Training	Wenzhou Dragon Boat Centre	Wenzhou	Venue competition and training
13	Equestrian	Dressage	Competition/ Training	Tonglu Equestrian Centre	Hangzhou	Venue competition and training
		Eventing				
		Jumping				
14	Fencing		Competition/ Training	Hangzhou Dianzi University Gymnasium	Hangzhou	Venue competition and training
15	Football		Competition	Huanglong Sports Centre Stadium	Hangzhou	
			Competition	Liping Sports Centre Stadium		
			Competition	Shangcheng Sports Centre Stadium		
			Competition	Xiaoshan Sports Centre Stadium		
			Competition	Jinhua Sports Centre Stadium	Jinhua	
			Competition	Zhejiang Normal University East Stadium		
			Competition	Wenzhou Olympic Sports Centre Stadium	Wenzhou	
			Competition	Wenzhou Sports Centre		

			Stadium		
			Training Hangzhou Dianzi University Athletics Field	Hangzhou	Independent training venue
			Training Zhejiang Sci-Tech University Athletics Field		
			Training China Jiliang University North Athletics Field		
			Training Zhejiang University of Finance & Economics East Athletics Field		
			Training Communication University of Zhejiang Xiasha Athletics Field		
			Training Huanglong Sports Centre Athletics Training Field		
			Training Hangzhou Chenjinglun Sports School Athletics Field		
			Training Wenzhou Olympic Sports Centre Training Field	Wenzhou	
			Training Wenzhou University North Football Pitch		
			Training Wenzhou Vocational College of Science & Technology Football Pitch		
			Training Wenzhou Medical University Chashan Football Pitch		
			Training Shaoxing Keqiao Jianhu Football Pitch	Shaoxing	
			Training Jinhua Sports Centre Football Pitch	Jinhua	
			Training Jinhua No. 1 High School Football Pitch		
			Training Jinhua Youth Sports School Football Pitch		
			Training Jinhua Aiqing High School Football Pitch		

16	Golf		Competition/ Training	West Lake International Golf Course	Hangzhou	Venue for competition and training
17	Gymnastics	Artistic Gymnastics	Competition	Huanglong Sports Centre Gymnasium	Hangzhou	
		Rhythmic Gymnastics	Competition			
		Trampoline Gymnastics	Competition			
			Training	Zhejiang College of Sports Gymnastics Hall		Independent training venue
18	Handball		Competition	Zhejiang Gongshang University Sports Centre	Hangzhou	
				Zhejiang Normal University Xiaoshan Gymnasium		
			Training	Hangzhou Public Fitness Centre		Independent training venue
				Hangzhou Olympic Sports Centre Training Hall		Independent training venue
19	Hockey		Competition	Gongshu Canal Sports Park Stadium	Hangzhou	
			Training	Zhejiang Chinese Medical University Athletics Field		Independent training venue
				Zhejiang Police College Athletics Field		Independent training venue
20	Judo		Competition/ Training	Xiaoshan Linpu Gymnasium	Hangzhou	Venue for competition and training
21	Kabaddi		Competition/ Training	Xiaoshan Guali Sports Centre	Hangzhou	Venue for competition and training
22	Martial Arts	Ju-jitsu	Competition/ Training	Xiaoshan Linpu Gymnasium	Hangzhou	Venue for competition and training
		Kurash	Competition/ Training			Venue for competition and training

		Karate	Competition/ Training	Linping Sports Centre Gymnasium	Hangzhou	Venue competition and training
23	Mind Sports	Bridge	Competition/ Training	Hangzhou Qi-Yuan (Zhili) Chess Hall	Hangzhou	Venue competition and training
		Chess		Hangzhou Qi-Yuan (Zhili) Chess Hall	Hangzhou	
		Esports		China Hangzhou Esports Centre	Hangzhou	
		Go		Hangzhou Qi-Yuan (Zhili) Chess Hall	Hangzhou	
		Xiangqi		Hangzhou Qi-Yuan (Zhili) Chess Hall	Hangzhou	
24	Modern Pentathlon		Competition/ Training	Fuyang Yinhu Sports Centre	Hangzhou	Venue competition and training
25	Roller Sports	Roller Skating	Competition/ Training	Qiantang Roller Sports Centre	Hangzhou	Venue competition and training
		Skateboarding	Training		Hangzhou	
26	Rowing		Competition/ Training	Fuyang Water Sports Centre	Hangzhou	Venue competition and training
27	Rugby	Rugby Sevens	Competition	Hangzhou Normal University Athletics Field	Hangzhou	
			Training	Zhejiang Normal University Xiaoshan Athletics Field	Hangzhou	Independent training venue
				Tourism College of Zhejiang Athletics Field	Hangzhou	Independent training venue
				Zhejiang College of Construction Athletics Field	Hangzhou	Independent training venue
28	Sailing		Competition/ Training	Ningbo Xiangshan Sailing Centre	Ningbo	Venue competition and training
29	Sepaktakraw		Competition/ Training	Jinhua Sports Centre Gymnasium	Jinhua	Venue competition and training
30	Shooting	Rifle & Pistol	Competition/ Training	Fuyang Yinhu Sports Centre	Hangzhou	Venue competition and training
		Running Target				
		Shotgun				

31	Sport Climbing		Competition/ Training	Shaoxing Keqiao Yangshan Sport Climbing Centre	Shaoxing	Venue competition training	for and
32	Squash		Competition/ Training	Hangzhou Olympic Sports Centre Squash Court	Hangzhou	Venue competition training	for and
33	Table Tennis		Competition/ Training	Gongshu Canal Sports Park Gymnasium	Hangzhou	Venue competition training	for and
34	Taekwondo		Competition	Lin'an Sports Culture & Exhibition Centre	Hangzhou		
			Training	Hangzhou Olympic Sports Centre Training Hall	Hangzhou	Independent training venue	
35	Tennis	Tennis	Competition/ Training	Hangzhou Olympic Sports Centre Tennis Centre	Hangzhou	Venue competition training	for and
		Soft Tennis			Hangzhou		
36	Triathlon		Competition	Chun'an Jieshou Sports Centre Triathlon Course	Hangzhou		
			Training	Chun'an Jieshou Sports Centre Swimming Training Pool	Hangzhou	Independent training venue	
				Chun'an Jieshou Sports Centre Athletics Training Field	Hangzhou	Independent training venue	
37	Volleyball		Competition	Hangzhou Normal University Cangqian Gymnasium	Hangzhou		
				Liping Sports Centre Gymnasium	Hangzhou		
				Deqing Sports Centre Gymnasium	Huzhou		
				China Textile City Sports Centre Gymnasium	Shaoxing		
			Training	Hangzhou Olympic Sports Centre Training Hall	Hangzhou	Independent training venue	
	Beach Volleyball	Competition/ Training	Ningbo Banbienshan Beach Volleyball Centre	Ningbo	Venue competition training	for and	

38	Weightlifting		Competition	Xiaoshan Sports Centre Gymnasium	Hangzhou	
			Training	Zhejiang College of Sports Training Hall		
39	Wrestling		Competition	Lin'an Sports Culture & Exhibition Centre	Hangzhou	
			Training	Hangzhou Olympic Sports Centre Training Hall		
40	Wushu		Competition	Xiaoshan Guali Sports Centre		
			Training	Zhejiang College of Sports Training Hall		

1.2.2 Non-competition Venues

Table 1-2 List of Non-competition Venues

No.	Name	Location
1	Main Operation Centre	F7, F8 of Hangzhou Olympic Sports Centre Training Hall
2	Venue for Opening & Closing Ceremonies	Hangzhou Olympic Sports Centre Stadium
3	Asian Games Village	Athletes Village (AV)
		Media Village (MEV)
		Technical Officials Village (TOV)
4	Chun'an Sub-village	Athletes
		Zone 1 (Club Med)
		Zone 2 (No. 7 Taishan Serviced Apartment)
5	Ningbo Sub-village	Athletes
		Ningbo Banbiانشan Workers Sanatorium
6	Wenzhou Sub-village	Athletes
		Grand Barony (Wenzhou)
7	Jinhua	Athletes
		Narada Hotel

	Sub-village	
8	Tonglu Athletes Sub-village	New Century Grand Hotel Tonglu
9	Main Media Centre (MMC)	Hangzhou International Expo Centre
10	OCA Headquarters Hotel	TBD
11	Logistics Centre	Industrial Base of Zhejiang Gangyu Yuantong Storage R&D and Supporting Equipment

1.3 Hangzhou and Co-host Cities

1.3.1 Hangzhou

Hangzhou is the capital city of Zhejiang Province. Located in the south of the Yangtze River Delta, it is an important transport hub in southeastern China. Hangzhou governs 10 districts, namely Shangcheng, Gongshu, Xihu, Binjiang, Xiaoshan, Yuhang, Linping, Qiantang, Fuyang and Lin'an; two counties, namely Tonglu and Chun'an; and one county-level city Jiande. Hangzhou has an urban area of 16,900 square kilometres with a permanent resident population of 11,936,000. Ranking among the seven ancient capitals in China, Hangzhou is a city with profound historical and cultural heritage.

Table 1-3 Distance and Driving Time between Hangzhou International Airport and the Athletes Village/Athletes Sub-villages

Start	Destination	Distance	Driving Time
Hangzhou International Airport	Athletes Village	22km	30mins
Hangzhou International Airport	Chun'an Athletes Sub-village	215km	175mins

Hangzhou International Airport	Jinhua Athletes Sub-village	167km	125mins
Hangzhou International Airport	Wenzhou Athletes Sub-village	312km	240mins
Hangzhou International Airport	Ningbo Athletes Sub-village	235km	180mins
Hangzhou International Airport	Tonglu Athletes Sub-village	115km	100mins

1.3.2 Ningbo

Located in the eastern part of Zhejiang Province, Ningbo governs six districts, namely Haishu, Jiangbei, Zhenhai, Beilun, Yinzhou and Fenghua; two counties, namely Ninghai and Xiangshan; and two county-level cities, namely Cixi and Yuyao. Ningbo covers a land area of 9,816 square kilometres and a sea area of 8,355 square kilometres.

Xiangshan County will host the Sailing and Beach Volleyball competitions of Hangzhou 2022, and Ningbo Athletes Sub-village will be set up there.

Table 1-4 Distance/Driving Time (Ningbo)

	Distance/Driving Time to Ningbo Athletes Sub-village (km/min)	Distance/Driving Time to Ningbo Xiangshan Sailing Centre (km/min)	Distance/Driving Time to Ningbo Banbianshan Beach Volleyball Centre (km/min)
Hangzhou International Airport	232/180	/	/
Ningbo Athletes Sub-village	/	35/40	2.5/5

1.3.3 Wenzhou

Located in the southeastern part of Zhejiang Province, Wenzhou governs four districts, namely Lucheng, Longwan, Ouhai and Dongtou; five counties, namely Yongjia, Pingyang, Cangnan, Wencheng and Taishun; and three county-level cities, namely Rui'an, Yueqing and Longgang. The land area of Wenzhou is 12,110 square kilometres and the sea area is 8,649 square kilometres.

Wenzhou will host group-session Football matches and the Dragon Boat competitions of Hangzhou 2022, and Wenzhou Athletes Sub-village will be set up there.

Table 1-5 Distance/Driving Time (Wenzhou)

	Distance/Driving Time to Wenzhou Athletes Sub-village (km/min)	Distance/Driving Time to Wenzhou Sports Centre Stadium (km/min)	Distance/Driving Time to Wenzhou Dragon Boat Centre (km/min)	Distance/Driving Time to Wenzhou Olympic Sports Centre Venue Cluster (km/min)
Hangzhou International Airport	312/240	/	/	/
Wenzhou Athletes Sub-village	/	14/25	4/10	26/30

1.3.4 Shaoxing

Located in the northeastern part of Zhejiang Province, Shaoxing governs three districts, namely Yuecheng, Keqiao and Shangyu; one county Xinchang; and two county-level cities, namely Zhuji and Shengzhou. The land area of Shaoxing is 8,274 square kilometres.

Shaoxing will host Baseball/Softball, and Sport Climbing competitions, as well as group-session Basketball and Volleyball matches of Hangzhou 2022.

Table 1-6 Distance/Driving Time (Shaoxing)

	Distance/Driving Time to Shaoxing Olympic Sports Centre Gymnasium (km/min)	Distance/Driving Time to Shaoxing Baseball Softball Centre (km/min)	Distance/Driving Time to China Textile City Sports Gymnasium (km/min)	Distance/Driving Time to Shaoxing Keqiao Yangshan Sport Climbing Centre (km/min)
Hangzhou International Airport	40/47	35/45	30/43	30/43
Asian Games Village	50/50	40/45	38/45	36/45

1.3.5 Jinhua

Located in the middle of Zhejiang Province, Jinhua governs two districts, namely Wucheng and Jindong; three counties, namely Pujiang, Wuyi and Pan'an; and four county-level cities, namely Lanxi, Dongyang, Yiwu and Yongkang. The land area of Jinhua is 11,000 square kilometres. Jinhua will host group-session Football matches and Sepaktakraw competitions of Hangzhou 2022, and Jinhua Athletes Sub-village will be set up there.

Table 1-7 Distance/Driving Time (Jinhua)

	Distance/Driving Time to Jinhua Athletes Sub-village (km/min)	Distance/Driving Time to Jinhua Sports Centre Venue Cluster (km/min)	Distance/Driving Time to Zhejiang Normal University East Stadium (km/min)
Hangzhou International Airport	167/125	/	/
Jinhua Athletes Sub-village	/	9/15	10/15

1.3.6 Huzhou

Located in the northern part of Zhejiang Province, Huzhou governs two districts, namely Wuxing and Nanxun, and three counties, namely Deqing, Changxing and Anji. The urban area of Huzhou City is 5,820 square kilometres.

Deqing County, Huzhou City will host group-session Volleyball matches and 3x3 Basketball competitions of Hangzhou 2022.

Table 1-8 Distance/Driving Time (Huzhou)

	Distance/Driving Time to Deqing Sports Centre Gymnasium (km/min)	Distance/Driving Time to Deqing Geographic Information Park Basketball Court (km/min)
Hangzhou International Airport	71/60	75/60
Asian Games Village	55/40	60/45

1.4 Games Organiser

The Chinese government highly values the preparations for Hangzhou 2022. In accordance with the written approval of the establishment of the 19th Asian Games Hangzhou 2022 Organising Committee given by the State of Council, HAGOC was established on 18 March 2016 as an

independent institution legal person to be specifically responsible for organising and coordinating all preparation and hosting works of Hangzhou 2022. On 27 August 2017, during his meeting with the OCA President then Sheikh Ahmad Al-Fahad Al-Sabah who came to China to attend the Opening Ceremony of the 13th National Games of the People's Republic of China, Chinese President Xi Jinping said that "In 2022, Hangzhou will host the 19th Asian Games. The Chinese government gives all support to Hangzhou and is convinced that Hangzhou is fully capable of hosting a successful Asian Games.

1.5 Key Dates

Table 1-9 Key Dates

Date	Activity
June 2022	Bump-in of NOC freight
1 August 2022	MMC Bump-in
27 August 2022	Pre-opening of the Athletes Village
3 September 2022	Athletes Village opens
3 September 2022	Athletes Sub-villages open (Chun'an, Tonglu, Ningbo, Jinhua and Wenzhou)
4 September 2022	MMC opens
10 September 2022	Opening Ceremony of the 19th Asian Games Hangzhou 2022
24 September 2022	Ningbo Athletes Sub-village closes
25 September 2022	Closing Ceremony of the 19th Asian Games Hangzhou 2022
25 September 2022	Tonglu Athletes Sub-village closes
26 September 2022	Wenzhou Athletes Sub-village closes
27 September 2022	Chun'an Athletes Sub-village and Jinhua Athletes Sub-village close

28 September 2022	Athletes Village closes
September 2022	Bump-out of NOC freight

1.6 COVID-19 Prevention and Control for Goods under Closed Loop System

To meet the general requirements of "preventing inbound cases and domestic resurgence, as well as human-to-human and item-to-human transmission of COVID-19", Hangzhou 2022 will take disinfection measures to ensure "personnel protection, goods pandemic prevention, and environment pandemic prevention" in accordance with the principle that "the one who unpacks cases that must be unpacked must disinfect thoroughly to the smallest independent packaging unit". Hangzhou 2022 will make every effort to prevent COVID-19 by taking effective pandemic control measures for logistics services personnel, Games goods, and logistics services in relevant venues.

For more details, please refer to the *Hangzhou 2022 Logistics Services COVID-19 Prevention and Control Guide*.

2. Key Contacts and Partners

2.1 Customs & Freight Forwarding Team

HAGOC has established a Customs & Freight Forwarding Team for the entry and exit of Games goods so that related Games Stakeholders can contact us and obtain assistance immediately in issues related to entry-exit policies and procedures for Games goods.

HAGOC Customs & Freight Forwarding Team

E-mail: customs@hangzhou2022.cn

2.2 Official Logistics Services Sponsor

YTO Express Group Co., Ltd. (YTO Express) is the official logistics services sponsor for Hangzhou 2022, and will provide logistics services for Hangzhou 2022. Founded on 28 May 2000, YTO Express is a large private express enterprise in China, which is committed to becoming an industry leader. By sticking to the oath of "Customer's Demand, YTO's Mission" and the business concept of "Faithful Service, Innovative Development", the company has developed into a comprehensive logistics service operator and supply chain integrator engaged in express logistics, technology, aviation, finance, commerce, trade and other industries. YTO Express Group Co., Ltd. designates Shanghai YTO International Freight Forwarding Co., Ltd. as the customs broker.
YTO Express Group Co., Ltd.

E-mail: customs@yto.net.cn

Contact person:

Huang Jianzhang (international logistics) + 86-185-2124-0002

Chen Jiawei (international logistics) + 86-138-1718-8325

Lv Weihao (customs affairs) +86-152-0195-2223

2.3 International Freight Policy

Stakeholders are responsible for the international transport of their Games goods. They can select YTO Express or other international freight forwarders for such service. HAGOC will not bear any expense arising from the international transport of their Games goods.

2.4 Customs Affairs Policy

Stakeholders are responsible for the customs clearance of their Games goods. They can select Shanghai YTO International Freight Forwarding Co., Ltd., the customs broker recommended by HAGOC, or other customs brokers for customs clearance. HAGOC will not bear any expense arising from the customs clearance of their Games goods.

If stakeholders choose to use the Letter of Guarantee issued by HAGOC and recognised by China Customs laws, they must select a customs broker recommended by HAGOC. The selected customs broker will be responsible for the import and export customs declarations of the temporarily imported goods. They should inform HAGOC of lists of goods, freight forwarder's name, customs broker's name, other relevant documentation, and any assistance that might be needed from HAGOC at least three months before the arrivals of goods.

3. Customs Clearance Administration

3.1 Customs Administration Policy

According to the *Customs Law of the People's Republic of China* and the requirements of related Chinese laws, administrative regulations and rules on import and export administration, the consignors and consignees of import and export goods and the entrusted customs brokers shall declare to China Customs ("Customs") about the actual situation of the import and export goods and accept the review of the Customs in the specified period and location by submitting electronic or paper declaration forms.

The consignors and consignees of import and export goods may declare to the Customs by themselves or entrust customs brokers to declare to the Customs on their behalf. The consignors and consignees of import and export goods and the entrusted customs brokers shall be put on record at the Customs in advance according to law for going through customs declaration procedures. The personnel processing the declaration procedures for the consignors and consignees of import and export goods or the entrusted customs brokers shall be customs declaration personnel filed with the Customs.

Where a customs broker is entrusted by a consignor or consignee of import and export goods to declare to the Customs, it shall sign a power of attorney with the consignee or consignor to explicitly specify the commitment, and the consignee or consignor shall give notice to the customs broker of the true conditions concerning the declaration commitment. In processing the procedures of customs declaration upon the entrustment of the consignors or consignees of import and export

goods, the customs brokers shall verify the authenticity and integrity of the conditions notified by the clients.

The consignees of import goods and the entrusted customs brokers shall declare to the Customs within 14 days as of the day when the declaration is made for the arrival of the means of transport. The consignors of export goods and the entrusted customs brokers shall declare to the Customs after the goods arrive at the customs control area and 24 hours before loading. The Customs may, in accordance with the related laws and regulations, charge a delayed declaration fee against the party that fails to declare to the Customs within the specified period. The date of declaration stipulated refers to the day when the declared data are accepted by the Customs. No matter in what form the declaration is lodged, either electronically or in paper form, the Customs shall deem the date when the declared data are accepted by the Customs as the date of the acceptance of declaration.

Customs duties shall be collected on goods permitted to be imported or exported and on items permitted to enter or leave China by the Customs according to law. The importers of import goods, the exporters of export goods and the owners of import and export items shall be the persons obliged to pay customs duties. The dutiable value of import and export goods shall be determined by the Customs on the basis of the transaction value of the goods. If the transaction value cannot be ascertained, the dutiable value shall be determined by the Customs according to law.

The dutiable value of import goods shall include the value of the goods, cost of transport, charges associated with the transport of the goods and cost of insurance incurred before the goods are unloaded at the entering point of the territory of the People's Republic of China; the dutiable value

of export goods shall include the value of the goods, cost of transport, charges associated with the transport of the goods and cost of insurance incurred before the goods are loaded at the exit point of the territory of the People's Republic of China, from which the amount of export duties shall be deducted. The dutiable value of import and export items shall be determined by the Customs according to law.

3.2 Customs Clearance Administrative Organisations

3.2.1 China Customs

The General Administration of Customs of the People's Republic of China (hereinafter referred to as the "GACC") is responsible for China's customs work, customs control, collection administration of import and export duties and other taxes and fees, entry-exit health quarantine, inspection and quarantine of inbound and outbound animals and plants and their products, inspection and quarantine of inbound and outbound foods, statutory inspection of import and export commodities, etc.

3.2.2 Hangzhou Customs District P. R. China

As an organisation directly under the GACC, Hangzhou Customs District governs the customs administration work in Zhejiang province (except for the city of Ningbo) and is responsible for entry-exit control, collection of customs duties and other taxes and fees, smuggling suppression, entry-exit inspection and quarantine, preparation of customs statistics, port administration, bonded Customs supervision, customs inspection, customs protection of intellectual property, and international customs cooperation.

3.3 Recommended Entry/Exit Ports

HAGOC recommends the following ports as the entry and exit places for the goods of Hangzhou 2022.

1. Air freight entry/exit port: Hangzhou International Airport

Address: Konggang Avenue, Xiaoshan District, Hangzhou

Official website: <http://www.hzairport.com/>

2. Sea freight entry/exit port: Ningbo Zhoushan Port

Address: No. 269 Ningdong Road, Yinzhou District, Ningbo

Official website: <http://www.nbport.com.cn/gfww/>

3.4 Intellectual Property Protection

The exclusive rights held by the Olympic Council of Asia (OCA), HAGOC, and other relevant right holders to Games-related trademarks, patents, works, trade secrets, special symbols and other objects are protected by laws and regulations including the *Trademark Law of the People's Republic of China*, the *Patent Law of the People's Republic of China*, the *Copyright Law of the People's Republic of China*, the *Anti-Unfair Competition Law of the People's Republic of China*, the *Administrative Regulations for Special Symbols*, the *Regulation on the Protection of the Right to Network Dissemination of Information*, and the *Provisions on the Protection of Intellectual Property Rights of the 19th Asian Games Hangzhou 2022 in Zhejiang Province*.

These objects include but are not limited to:

- (1) the name (including the full name, shortened name, translated name, and abbreviated name, the same hereinafter), emblem, flag, anthem, and slogan of the OCA;
- (2) the name, emblem and domain name of HAGOC;
- (3) the name, emblem, mascot, flag, anthem and slogan of Hangzhou 2022;
- (4) the torch, athletes' medals and commemorative medals of Hangzhou 2022, the clothing and souvenirs designed or commissioned by HAGOC, and the design and patent of official merchandise and other patents of Hangzhou 2022;
- (5) the text, photograph, music, artwork, graphic, computer software and other works related to Hangzhou 2022 that are created or commissioned by HAGOC;
- (6) the design schemes and rehearsal information of the torch relay ceremony, opening ceremony, closing ceremony and other events of Hangzhou 2022, as well as other business information related to Hangzhou 2022 that belongs to trade secrets in accordance with the law;
- (7) other intellectual property of Hangzhou 2022 protected by laws and regulations.

Unless otherwise stipulated by laws and regulations, the intellectual property of Hangzhou 2022 can only be used with the permission of the right holders. Any individual or entity that infringes the intellectual property of Hangzhou 2022 shall bear the tort liabilities including but not limited to cession of infringement, elimination of consequences, and

compensation for losses. If a crime is committed, the offender shall be investigated for criminal liabilities according to law.

4. Freight - Customs Clearance Information

During the preparations and hosting of Hangzhou 2022, in accordance with the *OCA Constitution and Rules*, *Host City Contract*, , related obligations, and Asian Games practices, and other agreements, HAGOC will provide safe, efficient, unimpeded and professional logistics services to ensure the smooth operation of the Games and provide customs clearance services for the entry and exit of Stakeholders' goods and equipment to ensure lawful, compliant and efficient customs clearance of goods required for the sports events.

4.1 Temporarily Imported Goods Tax Administration Policy

The *Measures of the General Administration of Customs of the People's Republic of China on the Administration of Temporarily Imported and Exported Goods* apply to the administration of goods that, with the approval of the Customs, are temporarily imported or exported and, within the prescribed time limit, re-exported or re-imported. Normally, deposits amount to the duties payable or other guarantees recognised by the Customs according to law shall be paid or provided to China Customs for goods that enter China through the temporary import procedures; the guarantee case shall be closed and procedures for deposit refund or transfer shall be processed according to the actual collection/exemption situation after the goods are re-exported. Please refer to the following official website of the GACC for more laws and regulations of China Customs on the temporary import of goods:

<http://www.customs.gov.cn/customs/302249/302266/302267/755412/index.htm>

4.2 Administration of Temporarily Imported Goods of Hangzhou 2022

During the preparations and hosting of Hangzhou 2022, HAGOC will process the guarantee for payment of duties for the temporarily imported goods of Stakeholders for Hangzhou 2022 by providing a bank guarantee to Hangzhou Customs District, the Hangzhou 2022 Letter of Guarantee, provided that Stakeholders shall first sign the *Commitment Letter For the Use of the Hangzhou 2022 Letter of Guarantee* (hereinafter referred to as the "Commitment Letter", see Appendix 8.2 for details) with HAGOC and select the customs brokers from the list recommended by HAGOC for them to be uniformly responsible for the customs declarations of the temporarily imported goods. Stakeholders may process the filing, declaration and customs clearance procedures for temporarily imported goods upon the *Letter of Evidence of Freight for Hangzhou 2022* issued by HAGOC (hereinafter referred to as the "Letter of Evidence", see Appendix 8.3 for details).

Stakeholders may also use ATA Carnets and process the filing, declaration and customs clearance procedures for temporarily imported goods upon the Letter of Evidence and ATA Carnets.

China Customs exempts deposits of duties for temporarily imported goods cleared customs using Hangzhou 2022 Letter of Guarantee and ATA Carnets; China Customs will exempt duties and other fees after temporarily imported goods are all re-exported within the specified period. Whether Stakeholders process the filing, declaration and customs clearance procedures for the temporarily imported goods of Hangzhou 2022 using the above two methods or otherwise, HAGOC will assist in

ensuring they enjoy the customs clearance convenience provided by China Customs.

If the temporarily imported goods of Hangzhou 2022 are not to be re-exported before the expiry of the specified period upon the consent of China Customs, Stakeholders shall process import duty payment or other related procedures with the Customs as stipulated before the expiry of the specified period.

Stakeholders shall be responsible for the corresponding property insurance for the transport of their goods to China and to the venues in China, and for the storage and use thereof in China.

4.3 Process of Temporary Import of Goods to Hangzhou 2022

4.3.1 Process of Temporary Import Using the Hangzhou 2022 Games Letter of Guarantee

The Hangzhou 2022 Letter of Guarantee is a bank guarantee issued by HAGOC to Hangzhou Customs District. It is used to guarantee on behalf of Stakeholders to Hangzhou Customs District that all temporarily imported goods will be re-exported within the specified period and Hangzhou Customs District may exempt duty deposits, thus providing convenience in terms of time and procedure for Stakeholders' processing of the temporary import of goods. Goods that can be temporarily imported for Hangzhou 2022 using the Hangzhou 2022 Letter of Guarantee include but are not limited to:

- Sports equipment

- Competition goods
- Technical equipment
- Medical equipment
- Security equipment
- Telecommunication equipment
- TV broadcasting equipment
- Press equipment
- Medical goods
- Broadcasting vehicles

To process the temporary import of some of the above goods, the certification documents shall be applied for and processed with the related Chinese competent authorities in advance. Refer to Chapter 7 for details.

The steps of temporary import using the Hangzhou 2022 Letter of Guarantee are as follows:

1. Signing Commitment Letter

To use the Hangzhou 2022 Letter of Guarantee, Stakeholders shall contact HAGOC at least three months in advance and sign a Commitment Letter to promise that all the related goods will be re-exported in their original condition within the specified period, otherwise, they shall bear all the duties and fees incurred. The Commitment Letters shall be signed by the authorised signatories of Stakeholders and a scanned e-copy shall

be sent to HAGOC Customs & Freight Forwarding Team at customs@hangzhou2022.cn.

2. Selecting customs brokers and freight forwarders

Stakeholders are free to choose any customs broker or freight forwarder. However, in order to be eligible to use the Hangzhou 2022 Letter of Guarantee issued by HAGOC and recognised by the Customs according to law, Stakeholders must select the customs broker recommended by HAGOC and the same customs broker must be used for the import and re-export customs declarations of the temporarily imported goods. Only the recommended service providers are authorised to process temporary importation with China Customs using the Letter of Guarantee. If a stakeholder selects a customs broker outside the recommended list to provide customs brokerage services, it will not be entitled to the Letter of Guarantee provided by HAGOC and shall pay a deposit amount to the duties payable to Hangzhou Customs District (or customs offices at other places of declaration) or other guarantees recognised by the Customs according to law. After the freight forwarders and customs brokers are selected, designated contact persons identified in the Commitment Letters shall e-mail the related details (as stipulated in the relevant clauses of the Commitment Letter) to HAGOC Customs & Freight Forwarding Team.

3. Submitting draft List of Imported Goods

To use the Hangzhou 2022 Letter of Guarantee, Stakeholders shall submit the *List of Imported Goods for Hangzhou 2022* (see Appendix 8.4 for details, hereinafter referred to as the "List of Imported Goods"). To ensure the smooth customs clearance of Stakeholders' temporarily imported goods, Stakeholders shall request the designated contact persons identified in the Commitment Letters to e-mail draft List of Imported

Goods to HAGOC Customs & Freight Forwarding Team no later than three months before each shipment (if Stakeholders have selected customs brokers and freight forwarders as per Step 2 and completed the filing with HAGOC by e-mail, they can also request the contact persons of the customs brokers and freight forwarders to e-mail draft List of Imported Goods). If the items included in the List of Imported Goods do not fall within those to be used during the Games or are prohibited from import, HAGOC will send feedback to Stakeholders, and Stakeholders shall adjust the categories of goods proposed to be imported temporarily according to requirements and correspondingly modify the List of Imported Goods.

4. Submitting final List of Imported Goods

No later than 14 days before the shipment of the temporarily imported goods, Stakeholders shall request the same authorised signatories who signed on the Commitment Letters (if a stakeholder changes the authorised signatory, it shall file the change with HAGOC Customs & Freight Forwarding Team in advance by e-mail or other means), to issue the final List of Imported Goods to HAGOC Customs & Freight Forwarding Team. Stakeholders' designated contact person will then submit the scanned copies of the signed final List of Imported Goods to HAGOC Customs & Freight Forwarding Team for review. If Stakeholders need to import the goods in multiple shipments, they only need to sign the Commitment Letter with HAGOC once. However, they shall submit the draft and final List of Imported Goods for each shipment to HAGOC for review.

※Please note that if the submission of the final List of Imported Goods is too late, it may affect the List of Imported Goods review,

Letter of Evidence issuance, and other subsequent work and thus cause the temporarily imported goods to be not cleared customs in time.

5. Issuing Letter of Evidence

HAGOC Customs & Freight Forwarding Team will review the final List of Imported Goods submitted by Stakeholders and, after confirmation, issue the Letter of Evidence that will contain related information such as the number of the List of Imported Goods and reference number of the Letter of Guarantee.

※Please note that the Letter of Evidence and List of Imported Goods are the key documents for customs clearance procedures of temporary import of goods for Hangzhou 2022 using the Hangzhou 2022 Letter of Guarantee, according to which, Hangzhou Customs District will confirm whether imported goods are temporarily imported for Hangzhou 2022 and thus exempt duty deposits according to the corresponding policy.

6. Declaring to the Customs

The customs brokers of Stakeholders shall process the filing and customs declaration procedures for temporarily imported goods according to the requirements of China Customs upon the Letters of Evidence, List of Imported Goods, and other customs declaration application materials. Materials to be provided to Hangzhou Customs District at the time of customs declaration are listed as follows:

- Letter of Evidence;
- List of Imported Goods;

- related certification documents, in the event of goods involved in license administration;
- packing list, invoice, bill of lading ("B/L"), and other related certification documents; and
- other documents deemed necessary by China Customs.

※To streamline certain procedures at the port, please fill out the bill of lading as below:

Consignee: name of freight forwarder or customs broker;

Notify Party: "杭州亚组委 (HAGOC)"

The details are subject to the confirmation of your freight forwarder or broker.

7. Processing customs clearance procedures

After goods arrive at ports, customs brokers shall process customs clearance procedures and cooperate with customs offices in completing health quarantine, package inspection, animal and plant quarantine, etc. according to related requirements and system commands.

8. Transporting goods to venues

After all customs procedures and customs release of the temporarily imported goods of Hangzhou 2022, the logistics service provider designated by HAGOC will deliver the goods from the official ports of entry to competition venues or relevant non-competition venues and provide storage services at the Logistics Centre, except where stakeholders have expressed their intention to arrange transport of these items to venues on their own and at their own expense, or unless otherwise specified by the OCA and/or HAGOC that it will not be

managing the transport of these items. Stakeholders can designate their transport service providers and warehouse storage service providers on their own and at their own expense. They shall bear the expenses incurred from the transport if their goods arrive at places other than the official ports of entry and exit. In such cases, Stakeholders must notify HAGOC three months ahead of the arrival of these goods and apply for necessary Vehicle Access and/or Parking Permits (VAPPs) and individual access passes to competition venues or the Logistics Centre.

9. Extension of temporarily imported goods

If temporarily imported goods cannot be re-exported on time, customs brokers shall apply to Hangzhou Customs District for the extension of the temporarily imported goods one month before the expiry according to the related policy and procedure requirements of China Customs. If the application is not successful before the expiry, temporarily imported goods shall be re-exported according to the original period. If the extension application is successful, temporarily imported goods shall be re-exported before the expiry of the extension period.

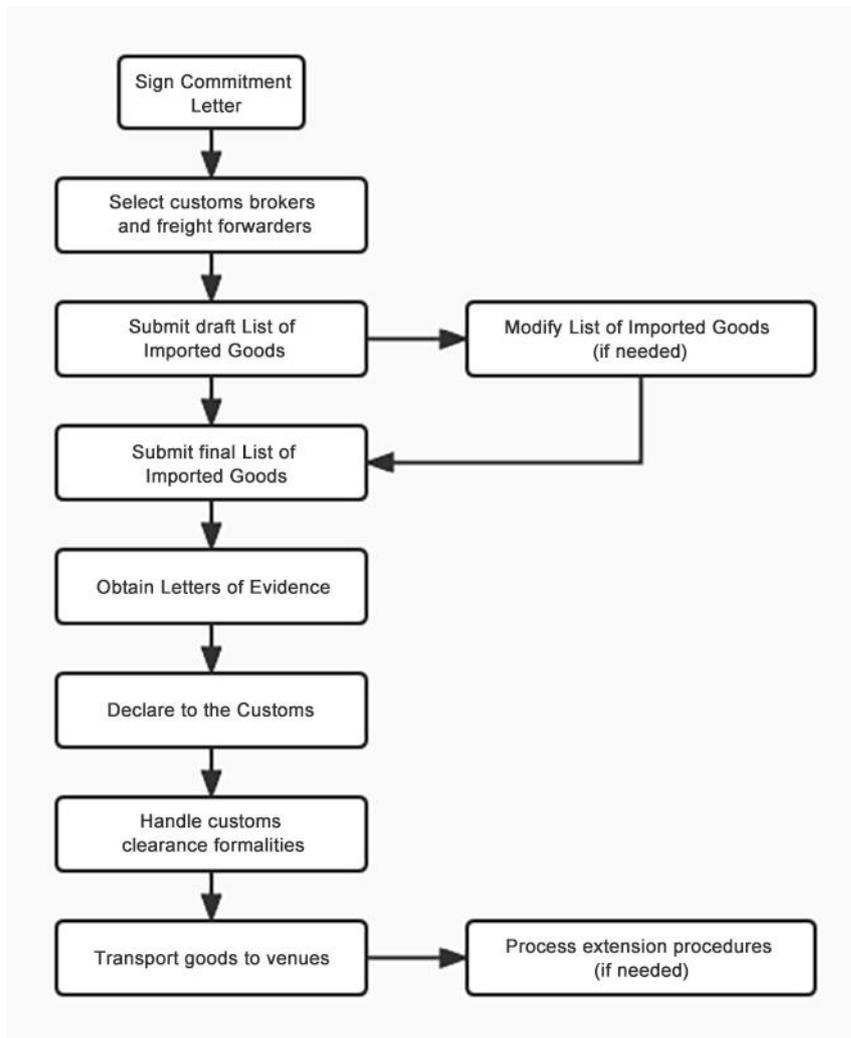


Figure 4-1 Temporary Import Using the Hangzhou 2022 Games Letter of Guarantee

4.3.2 Process of Temporary Import Under ATA Carnets

ATA Carnets are international customs documents specially established by the World Customs Organization for the temporary importation of goods. Goods temporarily imported under an ATA Carnet are eligible for customs clearance conveniences such as duty-free importation and exemption from filling out customs declaration documents at the Customs of each contracting party. The ATA Carnet system is in force today in more than 20 countries/customs territories in Asia.

Table 4-1 Hangzhou 2022 Countries/Regions That are in the ATA Carnet System

Central Asia, West Asia	Bahrain, Iran, Lebanon, Qatar, United Arab Emirates
East Asia, South East Asia, South Asia, the Pacific Region	China, Hong Kong SAR, Macao SAR, India, Indonesia, Japan, Kazakhstan, South Korea, Malaysia, Mongolia, Pakistan, Singapore, Sri Lanka, Thailand, Vietnam

The guaranteeing chambers of commerce of these countries are responsible for the issuance and guarantee of ATA Carnets. Approved by the State Council of China and authorised by China Customs, the China Council for the Promotion of International Trade ("CCPIT", China Chamber of International Commerce ("CCOIC")) is the issuing and guaranteeing chamber of commerce for ATA Carnets in China. The Commercial Certification Centre of CCPIT is dedicated to the issuance and guarantee of ATA Carnets. The CCPIT Hangzhou Council (CCPIT Hangzhou) and the CCPIT Ningbo Council (CCPIT Ningbo) are authorised to issue and register ATA Carnets.

Commercial Certification Centre, CCPIT (CCOIC)

Address: CCOIC Building, No. 2 Huapichang Hutong, Xicheng District, Beijing

Tel: 010-82217078, 7038, 7185

E-mail: atachina@eatachina.com

CCPIT Hangzhou (CCOIC Hangzhou)

Address: 2nd Floor, Building H, Citizen Centre, No. 18 Jiefangdong Road, Hangzhou

Tel: +86-571-85068812, +86-571-87008616

E-mail: mch@hz.gov.cn

CCPIT Ningbo (CCOIC Ningbo)

Address: Zone E, 2nd Floor, Ningbo Administrative Service Centre, No. 1901 Ningchuan Road, Yinzhou District, Ningbo

Tel: +86-574-87861221, +86-574-87368110

E-mail: bzdt@ccpitnb.org

To use ATA Carnets, Stakeholders shall understand the scope of application of ATA Carnets in China. China Customs currently accepts the use of ATA Carnets for the temporary import of "exhibits, "professional equipment", "commercial samples", and "sports equipment".

An ATA Carnet generally expires one year from the date of issue. However, the validity period of the ATA Carnet is subject to the final date for re-exportation endorsed by China Customs at the port of importation. The holder must re-export the goods under ATA Carnet within the stipulated time limit. Please see the "Final date for goods re-exportation/Customs declaration" in the second column on the white importation counterfoil of the ATA Carnet.

Stakeholders or their customs brokers can visit <http://www.eatachina.com/> for more information about ATA Carnets in China. The process of temporary import of goods under ATA Carnets is as follows:

1. Applying for ATA Carnets

Stakeholders shall apply to the guaranteeing chamber of commerce of their country or region for ATA Carnets. When ATA Carnets are issued, they shall be filled out in English or Chinese and one of the four uses shall be filled out in column C "Intended Use of Goods" on the first page, e.g. "Sports equipment" or "Professional equipment".

2. Issuing Letter of Evidence

Stakeholders shall e-mail the scanned copies of ATA Carnets issued by the guaranteeing chamber of commerce of their country or region to HAGOC Customs & Freight Forwarding Team. After the information is reviewed and confirmed, Hangzhou 2022 will issue the Letter of Evidence to Stakeholders to prove Games-related status of goods.

3. ATA Carnet data registration

For goods temporarily imported to China for Hangzhou 2022 under ATA Carnets, Stakeholders or their customs brokers shall contact CCPIT/CCOIC for ATA data registration when declaring to China Customs. For ATA goods transported as freight goods, brokers shall complete data registration before declaring to China Customs. For hand-carried goods, holders or authorised representatives may undergo paper verification and luggage inspection by China Customs first, and go to CCPIT/CCOIC with the original Carnet for data registration within 3 working days. ATA Carnet data registration is only required at importation, not necessary for re-exportation. Electronic registration of ATA Carnet data shall be handled in accordance with the relevant requirements of the CCPIT/CCOIC if the Chinese government adjusts its policies for COVID-19 pandemic prevention and control before or during Hangzhou 2022.

4. Declaring to the Customs

Stakeholders or their customs brokers shall process the filing and customs declaration procedures for temporarily imported goods according to the requirements of China Customs upon the Letters of Evidence, ATA Carnets, and other customs declaration application materials. China Customs only accepts ATA Carnets filled out in Chinese or English. Materials to be provided to Hangzhou Customs District at the time of customs declaration are listed as follows:

- Letter of Evidence;
- ATA Carnet;
- Related certification documents, in the event of goods involved in license administration;
- Packing list, invoice, bill of lading ("B/L"), and other related certification documents; and
- Other documents deemed necessary by China Customs.

5. Processing customs clearance procedures

After goods arrive at ports, customs brokers shall process customs clearance procedures and cooperate with customs offices in completing health quarantine, package inspection, etc. according to related requirements and system commands.

6. Transporting goods to venues

After goods arrive at ports, customs brokers shall process customs clearance procedures and cooperate with customs offices in completing

health quarantine, package inspection, etc. according to related requirements and system commands.

After all customs procedures and customs release of the temporarily imported goods of Hangzhou 2022, the logistics service providers designated by HAGOC will transport the goods from the official port of entry to competition venues or relevant non-competition venues and provide storage services at the Logistics Centre, except where stakeholders have expressed their intention to arrange transport of these items to venues on their own and at their own expense, or unless otherwise specified by the OCA and/or HAGOC that it will not be managing the transport of these items..

Stakeholders can select the transport and storage service providers by themselves, and will be responsible for the payment of any costs involved. If their goods arrive at places other than the official ports of entry, they shall bear the expenses arising therefrom. In such cases, Stakeholders must notify HAGOC three months ahead of the arrival of these goods and apply for necessary Vehicle Access and/or Parking Permits (VAPPs) and individual access passes to the Games venues or the Logistics Centre.

7. Extension of temporarily imported goods

If the goods under ATA Carnets cannot be re-exported within the time limit, the holders or their customs brokers are required to extend three periods. The first is the period approved by China Customs as for how long the goods can stay, namely, the above-mentioned "Final date for goods re-exportation/Customs declaration" provided by the Customs handling temporary importation of goods, in the second column on the white importation counterfoil of the ATA Carnet. ATA Carnet holders or their customs brokers are advised to submit, two months before the expiry,

the *Application for Extending Time Limit of Temporarily Imported or Exported Goods* and other required documents to the competent customs to extend the time period for re-exportation. The second is the period approved by foreign Customs as for how long the goods can stay, namely, the "Final date for duty-free re-importation" provided by the Customs handling temporary exportation of goods, in the second column on the yellow exportation counterfoil of the ATA Carnet. ATA Carnet holders or their customs brokers shall apply to the Customs handling temporary exportation for extending the period before it expires. The third is the validity period of the ATA Carnet. The ATA Carnet is valid for one year from the date of issue. To extend an ATA Carnet, the holder shall apply for a replacement Carnet from the foreign issuing association before the expiry of the original Carnet. The temporarily imported goods shall be re-exported before the extension expires.

4.3.3 Process of Temporary Import Using Other Non-Games Specific Procedures

If a Stakeholder selects a service provider outside the recommended list of HAGOC to provide customs brokerage services, and the temporarily imported goods of Hangzhou 2022 are not under ATA Carnets, it shall pay a deposit amount to the duties payable to Hangzhou Customs District (or the customs office at the place of declaration) or other guarantees recognised by the Customs according to law. And then it shall request its customs broker to process the filing, customs declaration and clearance procedures for temporarily imported goods according to the general process stipulated by the Customs and shall transport them from the port of entry to each competition venue or non-competition venue by the stakeholder after all the customs procedures and customs release. If

temporarily imported goods cannot be re-exported on time, customs brokers shall apply to Hangzhou Customs District (or the customs office at the place of declaration) for the extension of the temporarily imported goods one month before the expiry according to the related policy and procedure requirements of China Customs. The temporarily imported goods shall be re-exported before the extension expires. After temporarily imported goods are re-exported, guarantee case closure shall be processed with the customs offices where temporary import is filed, and the deposit refund or transfer procedures shall be processed according to the actual collection/exemption situation.

4.4 Re-export of Temporarily Imported Goods of Hangzhou 2022

4.4.1 Re-export of Temporarily Imported Goods Using Hangzhou 2022 Letter of Guarantee

If Stakeholders temporarily import goods for Hangzhou 2022 using Hangzhou 2022 Letter of Guarantee, they shall re-export them in their original condition before the expiry of the period for temporary import or the extension period approved by China Customs. List of materials to be provided at the time of processing re-export:

- Invoice, contract or agreement, and other related documents;
- B/L;
- Photocopies of the List of Imported Goods and Letter of Evidence; and
- Other documents deemed necessary by the Customs.

After the temporarily imported goods of Hangzhou 2022 are re-exported, Stakeholders or their customs brokers shall apply to Hangzhou Customs District for guarantee case closure. In processing guarantee case closure, they shall provide customs declaration forms for temporary import and re-export and other materials deemed necessary by the Customs, and Hangzhou Customs District will close guarantee cases for the temporarily imported goods of Hangzhou 2022 after review and confirmation.

Whether extension procedures are processed or not, all goods temporarily imported for Hangzhou 2022 by Stakeholders using Hangzhou 2022 Letter of Guarantee shall be re-exported within one month after Hangzhou 2022 closes.

4.4.2 Re-export of Temporarily Imported Goods Under ATA Carnets

As for temporarily import goods for Hangzhou 2022 using ATA Carnets, they shall re-export them in their original condition before the expiry of the period for temporary import or the extension period approved by China Customs. All goods temporarily imported for Hangzhou 2022 by Stakeholders using ATA Carnets shall be re-exported within one month after Hangzhou closes. List of materials to be provided at the time of processing re-export:

- Invoice, contract or agreement, and other related documents;
- B/L;
- Photocopies of the Letter of Evidence;
- ATA Carnet; and

- Other documents deemed necessary by the Customs.

After the temporarily imported goods of Hangzhou 2022 are re-exported, Stakeholders or their customs brokers shall apply to the customs offices where temporary import is filed for guarantee case closure. In processing guarantee case closure, they shall provide the *Customs Declaration Form for Exported Goods of the People's Republic of China*, ATA Carnets, and other materials deemed necessary by the Customs. The GACC has set up an ATA cancellation centre to coordinate and administer ATA Carnet cancellations at customs offices across China. The ATA cancellation centre shall claim CCPIT/CCOIC for ATA Carnets whose goods failed to be re-exported within the stipulated time limits. The ATA cancellation centre may withdraw the claim in case evidence is submitted within 9 months, and proven to be sufficient to show that re-exportation or other customs formalities are completed. Otherwise, CCPIT/CCOIC shall pay for duties and fines accordingly. CCPIT/CCOIC will lodge a claim with the guaranteeing chamber of commerce of the countries/regions of the Stakeholders.

4.4.3 Re-export of Temporarily Imported Goods Using Other Non-Games Specific Procedures

If Stakeholders temporarily import goods for Hangzhou 2022 by paying to the customs office at the place of declaration deposits amount to the duties payable or providing other guarantees recognised by the Customs according to law, they shall re-export them in their original condition before the expiry of the period for temporary import or the extension period approved by China Customs. After all the temporarily imported goods of Hangzhou 2022 are re-exported, Stakeholders or their customs brokers shall apply to the customs offices where temporary import is filed

for guarantee case closure upon customs declaration forms for temporary import and re-export and other materials deemed necessary by the Customs.

5. Freight - Logistics Information

5.1 Shipping Documents

A set of standard original documents shall be provided for shipping goods to China, including:

- Other documents required and issued by HAGOC (indicated in Chapter 4);
- Invoice and packing list;
- Transport documents: air waybill (AWB) or bill of lading (B/L); and
- Other documents required by China Customs

5.2 Packing

Packing, wood packing, and label packing must be compatible with the modes of transportation, to avoid damage during transportation, handling, and storage.

All packages and/or loose parts must wear clear labels detailing:

- AWB or B/L No.;
- Airport or port of departure;
- Airport or port of destination;
- Number and total weight;
- Consignee information; and

- Full name and address of the final destination

In the event of wooden packing (crates/pallets/materials), they must be fumigated in the countries of origin before they are shipped to China.

To prove the effectiveness of wood treatment, the following information must be marked or stamped outside the packages and easily visible:

- IPPC mark;
- ISO country code;
- A unique number assigned to the company that has carried out the fumigation, namely, a national plant protection organisation; and
- Method of fumigation, etc.

5.3 Deliveries to Venues

Upon customs release of the goods for Hangzhou 2022, the logistics services providers designated by HAGOC will transport the goods from the official ports of entry to competition venues and relevant non-competition venues, except where stakeholders have expressed their intention to arrange transport of these items to venues on their own and at their own expense, or unless otherwise specified by the OCA and/or HAGOC that it will not be managing the transport of these items. Stakeholders can designate their transport service providers and warehouse storage service providers on their own and at their own expense. They shall bear the expenses incurred from the transport if their goods arrive at places other than the official ports of entry and exit. Furthermore, the policies and procedures for delivering Hangzhou 2022

goods to competition venues or relevant non-competition venues will vary during the bump-in, lockdown, and bump-out periods.

5.3.1 Bump-in

The period for bump-in or bump-out of each venue will be determined according to the construction progress and operating plan of each venue.

HAGOC will collect the goods transportation needs of each stakeholder, provide a targeted centralised bump-in/bump-out transportation scheduling service for each venue, and assist each venue in logistics transporting.

All Stakeholders can transport goods in and out of the venues in this period. Furthermore, goods and vehicles carrying goods may be subject to security checks before they are allowed to enter Hangzhou 2022 venues.

HAGOC recommends that all Games-related goods arrive during the bump-in period at the final destination.

5.3.2 Lockdown

The lockdown period for Hangzhou 2022 venues is expected from before the Opening Ceremony to the end of the Games. Lockdown periods at the venues have yet to be defined. Suppliers making deliveries to venues during the lockdown period will need to satisfy the following requirements:

- The vehicle must be listed on the Master Delivery Schedule (MDS), which is automatically generated by HAGOC logistics management system to control the flow of delivery vehicles into the venues;

- Accreditation: All delivery vehicle drivers/occupants must possess a valid and appropriate Asian Games identity and accreditation card (HAGIAC);
- Vehicle Access and/or Parking Permit (VAPP): All delivery vehicles must display the correct VAPP in the front windscreen of the vehicle to enter the venues;
- Proof of security check: All delivery vehicles entering the venues must bear security labels and the vehicles/occupants must pass through the security check.

5.3.3 Bump-out

At the completion of the venue operations at the end of Hangzhou 2022, bump-out will commence at venues and all goods for the Games period will be removed. This stage is venue specific and dependent upon the site condition and operational schedule.

6. Passengers and Personal Items - Customs Information

6.1 Arrival

Hangzhou International Airport will serve as the official port of passenger entry of Hangzhou 2022.

OCA Officials and foreign government officials who enter or leave China with diplomatic visas or courtesy visas will enjoy the corresponding customs clearance courtesy; Hangzhou 2022 Stakeholders can enjoy the customs clearance convenience upon the HAGIAC; Hangzhou International Airport will set up customs fast tracks for Hangzhou 2022 to give priority to processing the customs procedures for the accompanied and unaccompanied luggage of the accredited persons. Other participants shall handle the customs clearance and entry for themselves and their luggage according to the related provisions and processes of China.

For the specific entry process of passengers upon arrival at Hangzhou International Airport, please refer to the *Arrival and Departure Guide*.

6.2 Personal Items

The principle of "self-use and reasonable quantity" shall be followed for general daily items brought by individuals to China, which will be exempted from import duties and released by China Customs (except alcoholic beverages and tobacco) as stipulated. The procedures of customs clearance shall be processed pursuant to relevant provisions in the event of personal items exceeding the scope of "self-use and reasonable quantity".

For details, please refer to the *Notice on Customs Clearance*.

6.3 Specially Managed Personal Items

In consideration of the actual needs of Stakeholders participating in Hangzhou 2022, Stakeholders planning to take food, beverages, medicines, sport equipment, medical equipment, and press equipment as carry-on luggage, are required to submit relevant application documents to HAGOC in advance for review and issuance of proof for Games related status. Stakeholders will then go through customs clearance with the submitted documents and documents issued by HAGOC.

6.3.1 Foods, Beverages, Cosmetics, and Animal and Plant Products

For imported foods, beverages, cosmetics and animal and plant products to be carried by Stakeholders as accompanied or unaccompanied luggage, the *List of Imported Goods for Self-use for Hangzhou 2022* (see Appendix 8.5 for details, hereinafter referred to as the "List for Self-use"), the *Declaration of Self-use for Delegations* (see Appendix 8.6 for details, hereinafter referred to as the "Declaration of Self-Use"), and the *Declaration of Sanitary Responsibility for Hangzhou 2022* (see Appendix 8.7, hereinafter referred to as the "Declaration of Sanitary Responsibility") shall be signed by one representative on the same flight and e-mailed to HAGOC Customs & Freight Forwarding Team on a per flight basis, 3 days prior to departure.

Upon receipt of the above three documents, HAGOC Customs & Freight Forwarding Team will review the rationality of the scope and quantity of declared items and, after approving them, issue the *Letter of Proof for*

Goods for Self-use Goods for Hangzhou 2022 (see Appendix 8.8 for details, hereinafter referred to as the "Letter of Proof for Goods for Self-use"). Stakeholders will present the copies of the List for Self-use, the Declaration of Self-use, the Declaration of Sanitary Responsibility and the Letter of Proof for Goods for Self-use to the competent customs office for clearance. HAGOC shall submit related documents to China Customs proving that such goods are for self-use only, and ensure the Stakeholders bring the unconsumed goods out of China.

For those subject to quarantine approval (see Appendix 8.9 *List of Imported Products Subject to Quarantine Approval* for details of the product range), stakeholders shall provide the Customs with certificates of origin, valid quarantine certificates, and other documents in advance and apply for quarantine approval according to the related requirements.

Foods, beverages, cosmetics and animal and plant products provided by overseas sponsors exclusively for delegations shall be processed with reference to the above provisions.

For details, please refer to the *Notice on Customs Clearance*.

6.3.2 Pharmaceuticals

The importation of carry-on pharmaceuticals shall abide by the related laws and regulations of China on pharmaceuticals management. According to Decree No. 43 of the GACC *Table of Items Prohibited or Restricted to Enter or Leave the People's Republic of China*, opium, morphine, heroin, marijuana, and other addiction-inducing narcotics and psychotropic drugs are prohibited from import.

According to Article 44 of the *Regulation on the Control of Narcotic Drugs and Psychotropic Drugs*, where due to the need for treating diseases, an individual may carry narcotic drugs and the psychotropic drugs of Class I within the maximum dosage of a single prescription upon the medical certificate issued by a medical institution and his/her identity certificate; when entering China with narcotic drugs and psychotropic drugs, the individual shall present the medical certificate, a photocopy of the prescription, and an identity document or passport to the Customs. The number of pharmaceuticals other than narcotic drugs and psychotropic drugs carried by individuals to China for their own use shall be limited to the extent of self-use and reasonableness and be subject to customs control.

For details, please refer to the *Notice on Customs Clearance*.

6.3.3 Sport Equipment and Medical Equipment

Before the entry of sport equipment and medical equipment carried with Stakeholders, the List for Self-use and Declaration of Self-Use shall be signed by one representative on the same flight and e-mailed to HAGOC Customs & Freight Forwarding Team on a per flight basis, 3 days prior to departure. And HAGOC Customs & Freight Forwarding Team will issue a Letter of Proof for Goods for Self-use after approving them. Stakeholders shall then submit the above documents together to the Customs to process customs clearance procedures and shall ensure that the items will be used by themselves only and will leave China with them after the Games.

If the related equipment has features of transmitting and receiving radio or satellite signals, etc., it shall be declared to Customs according to

current Customs control requirements and provided with a certificate issued by the related competent authority.

For details, please refer to the *Notice on Customs Clearance*.

6.3.4 Press Equipment

For the press equipment brought to China by journalists holding the HAGIAC, such journalists are strongly recommended to apply for ATA Carnets in advance, upon which they can declare and process customs clearance procedures with the Customs at the time of entry/exit. If it is not possible to apply for ATA Carnets, they can also fill out the List of Imported Goods, e-mail it to HAGOC Customs & Freight Forwarding Team on a per flight basis, 3 days prior to departure, and then process customs clearance procedures upon the Letter of Evidence issued by HAGOC, List of Imported Goods, etc.

For the press equipment brought to China by non-accredited journalists, customs clearance procedures shall be processed according to the related provisions of Announcement No. 104 [2008], Announcement No. 19 [2009] and Announcement No. 31 [2009] of the GACC. Journalists leaving China with their equipment may request a refund of deposits in accordance with GACC's Announcement No. 59 [2009].

For details, please refer to the *Notice on Customs Clearance*.

6.3.5 Biological Products or Blood Products

When Stakeholders, who carry special items (biological products or blood products) for preventing or treating diseases and for their own use, enter China, they shall present the related hospital diagnosis certificates and prescriptions to the Customs according to the *Administrative Regulations*

for Entry-Exit Health Quarantine on Special Items (Decree No. 160 of the former AQSIQ, revised based on Decree No. 184 of the former AQSIQ, and Decree No. 238, 240, 243 of the GACC), with the permitted quantity to carry subject to one treatment course determined in the prescription or package insert. For those carrying special items not for their own use, they shall apply to the customs office at the destination for approval of the special items before the special items arrive and provide the *Approval of Entry/Exit Special Items for Verification of Sanitation and Quarantine* and accept the Customs' quarantine inspection at the time of entry.

For details, please refer to the *Notice on Customs Clearance*.

※Please ensure the safekeeping of all documents required by and issued from HAGOC upon arrival. As part of the exit formalities set out by the China Customs for Hangzhou 2022, the above-mentioned documents are required to be presented to China Customs for verification upon departure Post-Games.

6.3.6 Sample Forms

杭州 2022 年亚运会代表团进境自用物资清单
List of Imported Goods for Self-use for Hangzhou 2022

航班号 Flight No.: 自用物资清单编号 List of Imported Goods for Self-use No.:

Name 品名	Quantity 数量	Main Contents 主要成分	Weight 重量	Origin 产地	HS Code HS 编码	Purpose 用途	Remark 备注
Food	20 cartons	Chocolate, biscuit	xxKg	xxx	13-21	Self-use	
Beverages	10 cartons	Mineral water, fruit juice, etc.			22	Self-use	
Cosmetics	10 pieces	Eye cream, perfume, etc.			33	Self-use	
Medicine	10 boxes	Cold medicine			30	Self-use	General medication
Medicine	5 boxes	Sedative			30	Self-use	Record filled to IOC and CFDA
Medical equipment	5 sets	Therapeutic equipment			90	Self-use	
Sport equipment	25 sets	Bicycle			95	Games dedicated	L×W×H

Representative signature: XXXX

杭州 2022 年亚运会进境物资清单

List of Imported Goods for Hangzhou 2022

Letter of Evidence of Freight for Hangzhou 2022 No.:

List of Imported Goods No.:

Mode of Transport (运输方式):		Shipper (托运人):		Nominated Forwarder Information (货代):		Consignee (收货人):						
Event Name: (竞赛名称):		Company Name (公司名称):		Company Name (公司名称):		Company Name (公司名称):						
Phone (电话):		Address (地址):		Contact Name (联络姓名):		Contact Name (联络姓名):						
Fax (传真):		Contact Name (联络姓名):		E-mail (电子邮件):		Phone (电话):						
		Phone (电话):		Fax (传真):		Fax (传真):						
		Fax (传真):										
Cargo Information (物资资料)				Values (价格)				Remarks (备注和说明)				
Package No. (包装编号)	Measurement (尺码)	Weight (重量)	Brand (品牌)	HS Code (商品编码)	Cargo Description (商品描述)	QTY (数量)	Unit Value (单价)	Total Value (总价)	A=Re-export After event (赛事后再出口)	B=Disposed of consumed (消耗品)	C=Given away (赠送品)	Temporary Importation (临时进口) YES/NO (是/否)
1		1Kg	Canon	90	Camera	2	USD	USD	√			Yes

						1,000	2,000			
2	0.5kg	Canon	90	Lens	2	USD 500	USD 1,000	√		Yes
Grand Weight (总重量)		3Kg			Grand Value (总值)	USD 3,000				

Declaration (Please click a "√" in the right column):

The above goods are for temporary use of Hangzhou 2022, and will be re-exported after the Games, for which we would need to apply for the use of the Letter of Guarantee issued by HAGOC.

以上暂时进境货物仅用于杭州 2022 年第 19 届亚运会组委会，不在中国境内销售并于赛后复运出境，因此申请使用组委会的银行保函。

The above goods are for use of Hangzhou 2022, and not for resale or retail in China, but will not be returned after the Games.

以上进境货物仅用于 2022 年第 19 届亚运会，不在中国境内销售，赛后不再复运出境。

Company Stamp / Name & Title of Signatory / Signature / Date

单位盖章 / 代表姓名职称 / 代表签字 / 日期

7. Import of Specific Goods

7.1 Foods, Cosmetics, and Animals and Plants and Their Products

Importers of imported foods, cosmetics, and animals and plants and their products or their agents shall process the filing procedures with the Customs in advance.

The entry and exit of animals and plants and their products shall follow the provisions of the *Law of the People's Republic of China on the Entry and Exit Animal and Plant Quarantine*, the *Regulations for the Implementation of the Law of the People's Republic of China on the Entry and Exit Animal and Plant Quarantine* and other laws and regulations of China on the entry and exit quarantine of animals and plants and their products.

For animals and plants and their products, special items, animal-derived foods, foods of plant origin, edible aquatic animals, etc. subject to quarantine approval before entry (see Appendix 8.9 *List of Imported Products Subject to Quarantine Approval* for details of the product range), importers or their agents shall process quarantine approval procedures with the Customs in advance.

7.2 Pharmaceuticals and Medical Equipment

If Stakeholders are to bring pharmaceuticals and medical equipment for Hangzhou 2022 in the form of accompanied luggage, see Section 6.3.2.

Lists of imported goods shall be submitted to Hangzhou 2022 for pharmaceuticals and medical devices and equipment entering China as cargo. Stakeholders shall clearly indicate that the goods are for their own use during the Games when they fill out the lists, and Hangzhou 2022, after approving the lists, will issue Letters of Evidence to guarantee that the goods will be for the Stakeholders' own use only and the unconsumed part after the Games shall not be for sale but shall be re-exported. Stakeholders or their customs brokers shall declare the goods to the Customs according to the temporary import method upon the Letters of Evidence and other related documents, and shall declare pharmaceuticals involving narcotic ingredients to the Customs according to the current regulation and provide certificates issued by competent authorities. Refer to Chapter 4 for the specific process of temporary import of the goods of Hangzhou 2022 to process related procedures.

Pharmaceuticals and medical equipment entering China as cargo shall not be mixed with other goods but shall be separately packed; it is recommended that dedicated medical officers should be present on the customs clearance site of pharmaceuticals and medical equipment to explain and solve the situations and issues that arise.

7.3 Competition Firearms and Ammunition Used for the Games

The entry of firearms and ammunition for competitions into China must first be approved by authorities of China. NOCs are required to submit the *Hangzhou 2022 Information Form of Firearms and Ammunition* during the Entry by Name stage, and HAGOC will offer all the necessary assistance regarding the temporary import of firearms and ammunition. The serial numbers, types, producers of firearms, and types and quantities

of ammunition carried by any NOC delegation must be consistent with the information provided in the Information Form.

After the arrival of an NOC delegation and their accompanying firearms and ammunition at the ports of entry, the Hangzhou 2022 firearm and ammunition management team, the exit and entry border inspection authorities, and authorised NOC delegation member(s) will jointly check and verify the types and quantities of the firearms and ammunition. Once the verification is finished, the firearms and ammunition will be handed over to Hangzhou 2022 firearm and ammunition management team for collective transport and storage.

In the process of air transport (carriage), firearms and ammunition should be consigned as bulky goods, put into different containers, and kept inaccessible to passengers during the flight. When transported by train or vehicle, firearms and ammunition must be packed separately.

The firearms and unused ammunition of an NOC delegation must be re-exported after the Games when the NOC delegation leaves China.

Specific regulations on firearms and ammunition will be released later.

7.4 Horses

NOCs should be responsible for the international transport of their competing horses, forage, and related equipment to Hangzhou International Airport and bear the transport costs. HAGOC will recommend an international equine transport agency but will not cover any transport cost. Hangzhou International Airport is the only port of entry for competing horses. HAGOC will be responsible for transporting the horses from the airport to the Equestrian competition venue.

The Equestrian competition venue is located in Tonglu, Hangzhou. Competing horses must be quarantined as per requirements by China Customs. Before their competing horses enter China, NOCs must first obtain the *Quarantine Permit for Import Plants and Animals* issued by the GACC. Before being exported, competing horses must be quarantined at facilities recognised by China and the veterinary authority of the exporting country or region. The requirements of quarantine time and disease test shall be decided based on the *Quarantine and Health Requirements of the People's Republic of China for Horses Participating in the 19th Asian Games*. China Customs will conduct pre-quarantine on the horses either on-site or via video. The Customs at the port of entry will inspect the competing horses entering China on-site. Horses that have passed the on-site inspection will be transported to the Tonglu Equestrian Centre for quarantine in accordance with the *Quarantine and Health Requirements of the People's Republic of China for Horses Participating in the 19th Asian Games* and the *Quarantine Guide for Competing Horses of the 19th Asian Games*.

If NOCs need to import forage grasses, feed and beddings to China, they must apply to the GACC for the *Quarantine Permit for Import Plants and Animals*. The applications will be handled by Hangzhou Customs District. The imported forage grasses and feed for NOCs' own use during the Games must be declared collectively as goods, and should be subject to the entry quarantine procedures as per foregoing requirements. Forage grasses and feed must not be declared as accompanying personal luggage, or the items will be destroyed. Imported forage grasses and feed will be subject to on-site inspections by local Customs. Items that have passed the inspections will be transported to designated places for storage;

otherwise, they will be dealt with in accordance with China Customs regulations.

Horses can only be re-exported if they have passed the clinical health check by China Customs and obtained the *Animal Health Certificate* within 24 hours from their departure. NOCs that need to ship competing horses from China to a third country or region rather than where these horses were imported from shall provide a Permit issued by the veterinary authority of the destination country or region. In case of any specific quarantine inspection requirement, the horses need to be inspected as agreed by both parties. The horses should be kept in quarantine at designated facilities within the prescribed period.

NOCs will be exempted from import duty on temporarily imported horses as long as these horses are to be re-exported as required after the Games. NOCs can use the Hangzhou 2022 Letter of Guarantee recognised by China Customs to handle customs clearance for horses. However, NOCs must ensure the horses are to be re-exported as required; otherwise, NOCs will need to go through standardised customs formalities in accordance with the rules on the entry and exit of goods.

7.5 Service Dogs and Companion Animals

Persons bringing guide dogs to China shall hold a valid animal health certificate, a rabies vaccination certificate, and a professional training certificate and passport of the guide dog issued by the official animal and plant quarantine authorities in the exporting countries or regions. Release will be provided after passing the quarantine on site.

The number of companion dogs or cats brought by each person into China is limited to one dog or cat at a time, and the person shall provide

the Customs with a valid quarantine certificate and rabies vaccination certificate issued by the official animal quarantine authority of the exporting country or region as well as the passport.

Pets brought into China shall be quarantined for 30 days in an isolated area designated by the Customs (the withholding period is included). Pets that need to be quarantined shall enter China from a port with quarantine facilities. The Customs will supervise and inspect the pets in quarantine. The Customs will carry out classified management of the pets brought into China by designated countries or regions and non-designated countries or regions, and the pets that are characterised with the following circumstances will be exempted from quarantine:

- Pets coming from designated countries or regions have valid electronic chips, and have passed on-site quarantine;
- Pets coming from non-designated countries or regions have effective electronic chips and rabies antibody test reports issued by the recognised laboratories (the rabies antibody titer must be greater than 0.5 IU/ml), and pass the on-site quarantine;
- The pets that are brought in are guide dogs, hearing dogs, or search and rescue dogs and have valid electronic chips, and the persons bringing in the pets provide relevant user certificates and professional training certificates and pass the on-site quarantine.

The list of designated countries or regions, the list of laboratories whose rabies antibody test results are accepted and the list of ports with quarantine facilities are subject to those published by the GACC.

Under any of the following circumstances, the Customs will, according to the relevant provisions, return or destroy the pets within a specified period:

- The number of pets brought into China exceeds the quota;
- Any person bringing in the pets fails to provide the Customs with a valid quarantine certificate or a rabies vaccination certificate issued by the official animal quarantine authority in the exporting country or region;
- Pets brought into China that need to be quarantined enter the country not from a port with quarantine facilities; and
- Pets fail to pass the quarantine inspection.

Guide dogs, hearing dogs and search and rescue dogs that have no vaccination certificates may, upon application by the persons bringing in the pets, be vaccinated against rabies in qualified institutions.

If pets are returned within a specified period, the persons who bring them in shall, within the prescribed limit period, take them back and bring them out of China with the Customs-issued certificate on withholding the pets; if the persons who bring them in fail to do so within the above limit period, such pets shall be treated as voluntary abandonment.

For more information, refer to Announcement No. 5 [2019] of the GACC (Announcement on Further Regulating the Quarantine Supervision of Pets Brought into China) and Announcement No. 64 [2019] of the GACC.

7.6 Wild Fauna and Flora

The entry-exit of wild fauna and flora shall comply with the provisions of the Chinese laws and regulations on wild fauna and flora protection. Games Stakeholders shall submit the following materials for applying for the related import and export permits:

- Application form for the import and export permit. The applicant shall affix its seal if it is an entity, or sign or affix a seal if he/she is an individual.
- The import and export approval document from the competent authorities in charge of wild fauna and flora under the State Council of China.
- Import and export contract, except for the import and export of wild fauna and flora and their products owned individually not for commercial trade purposes.
- Identification documents. The applicant shall submit the business license photocopy or other identification documents if it is an entity or ID certificate photocopy if he/she is an individual.
- Species composition content tables and product guides, in the event that the import and export involve medicines and foods that contain wild fauna and flora composition.
- Documents proving the sources such as wild or artificial breeding, in the event of export of wild fauna and flora and their products.

- Other documents to be submitted as publicised by the Endangered Species Import and Export Management Office of the People's Republic of China.

If Stakeholders entrust agents to apply on behalf, they shall submit the agents' identification documents and entrustment contracts.

The Customs will process the customs clearance procedures by checking the related certificates issued by the related competent departments of various countries.

Refer to the *Administrative Measures for the Import and Export Permits of Wild Fauna and Flora* (Decree No. 34 of the State Forestry Administration and GACC) for more information.

7.7 Media and Broadcasting Equipment

7.7.1 Radio Equipment

The entry of radio transmission equipment shall comply with the related laws and regulations of China, and the customs clearance procedures shall be processed upon the approval documents of the competent state radio authorities; for broadcasting equipment and TV broadcasting vehicles, the customs clearance procedures shall be processed upon the approval documents of the competent authorities.

(1) Radio frequency management

According to the *Report ITU-R SM.2257-3*, experience in the management of major sports events, and China's radio management practices, radio transmission equipment is divided into 12 types: Land mobile radio (LM), handheld radio (HR), wireless camera (WC), wireless

microphone (WM), telemetry & telecommand (TC), in-ear monitor (IEM) system, wireless LAN & Bluetooth (WLAN & BT), microwave fixed link (FL), microwave mobile link (ML), fixed earth station (FES), mobile earth station (MES), and others (OTH).

The equipment exempted from frequency use approval during the Games-time includes public mobile communication devices (mobile phones); embedded wireless network cards for computers, laptop computers and tablet computers, car remote control keys, camera wireless remote control devices with a power of less than 2 MW, biomedical telemetry and medical implants and related supporting equipment for personal use that meet the technical requirements for micropower short-range radio transmission equipment, smart watches, smart bands, Bluetooth headsets, and other wearable smart devices.

If foreign users (including resident foreign news agencies, foreign journalists, and Hong Kong SAR, Macao SAR and Chinese Taipei journalists) or domestic users are to set up or use radio stations and use radio transmission equipment (except for the above equipment exempted from frequency use approval) at venues in Hangzhou or other competition zones and special control areas during Hangzhou 2022, they shall apply for frequency use approval via the Spectrum Order Portal for Hangzhou 2022 (website: <https://spectrum.hangzhou2022.cn/>) before 30 April 2022. The applications will be reviewed and approved by the Zhejiang Provincial Department of Economy and Information Technology (Zhejiang EITD) according to law.

Applicants approved to use radio frequency can obtain the electronic *Radio Frequency License for Hangzhou 2022* and download and print it by themselves via the above website.

If foreign leaders, diplomatic envoys to China, and representatives of international organisations enjoying diplomatic privileges and immunities who wish to carry, send, or transport to China the radio transmission equipment that needs a "Radio Transmission Equipment Type Approval Certificate" but have not obtained such a certificate, they must apply to the Ministry of Industry and Information Technology (MIIT) and go through relevant procedures.

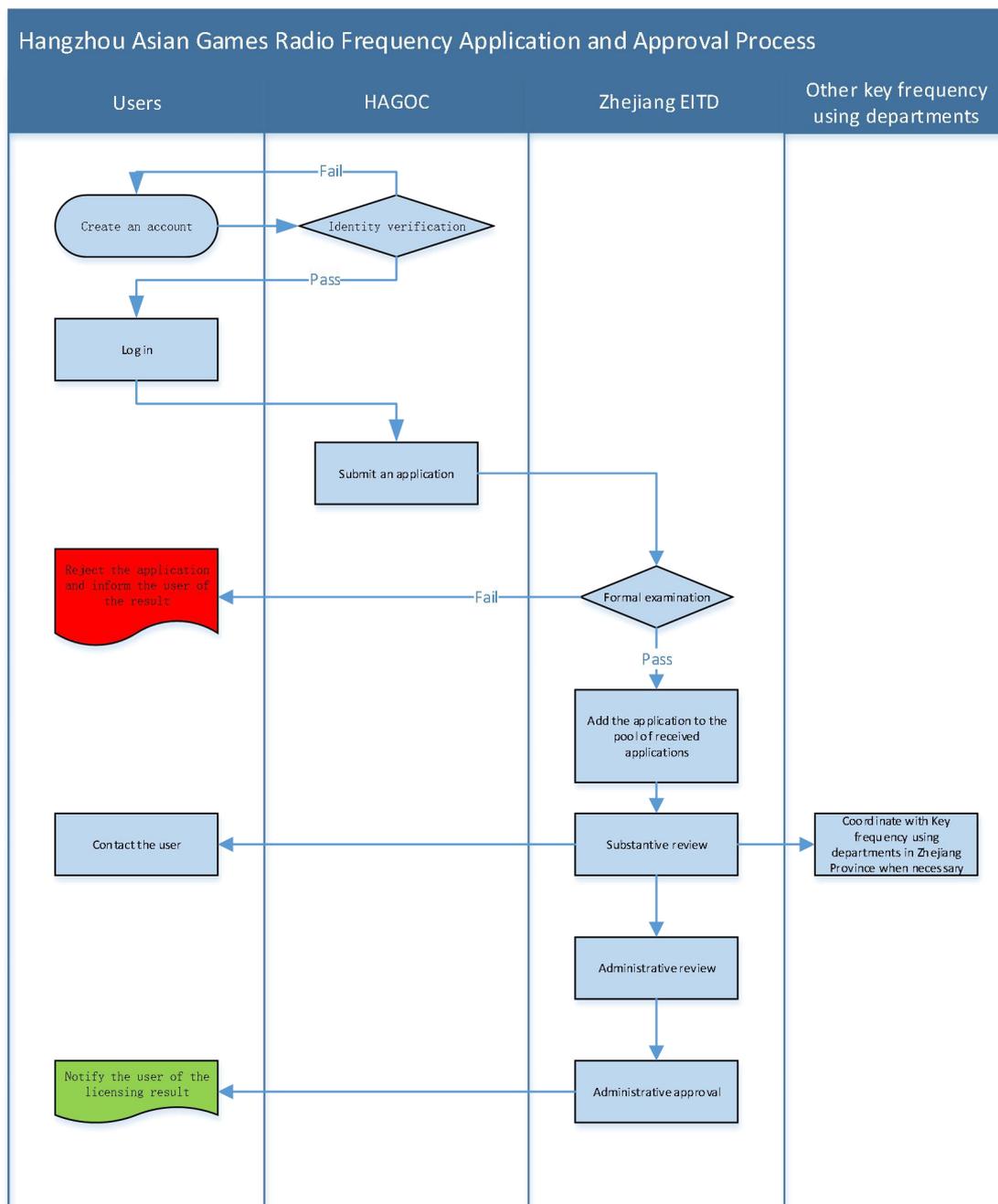


Figure 7-1 Hangzhou 2022 Radio Frequency Application and Approval Process

(2) Entry requirements for radio equipment

When overseas users, who need to set up or use radio stations and use radio transmission equipment at Hangzhou 2022 venues and special control areas during the Games, process the temporary entry procedures of radio stations and radio transmission equipment, they shall provide China Customs with a printed copy of the *Letter of Approval for Temporary Import of Radio Transmission Equipment* and other necessary documents. Temporarily imported radio stations and radio transmission equipment shall be re-exported on schedule.

7.7.2 Ground Receiving Equipment of Satellite Television Broadcasting

The entry of ground receiving equipment of satellite television broadcasting shall comply with the related Chinese laws and regulations, and the customs clearance procedures will be processed by the Customs after verifying the *Import Examination Permit of Ground Receiving Equipment of Satellite Television Broadcasting* issued by the National Radio and Television Administration or provincial and municipal radio and television administrations authorised thereby.

Refer to the *Radio Regulations of the People's Republic of China, Provisions for the Administration of Ground Receiving Equipment of Satellite Television Broadcasting*, and China radio regulatory standards and codes (<http://www.srrc.org.cn/standard.aspx>) for more related information.

7.8 Exhibit

For the following entry exhibits required for various exhibitions held for Hangzhou 2022, China Customs will assess their quantity and total value according to realities and exempt the import duties according to related provisions if they are within a reasonable range:

1. Small samples (excluding alcoholic beverages, tobacco, and fuel) in the exhibition activities for Hangzhou 2022, including imported food or beverage samples with original packaging, or such samples made of bulk raw materials imported during the exhibitions, which shall meet the following conditions:

(1) They will be offered by exhibitors for free during the exhibitions, and will be exclusively used or consumed by visitors;

(2) The samples with low unit prices will be used for advertisement;

(3) They will not be applied for commercial use, with their unit capacity obviously smaller than that of the smallest retail packaging;

(4) Food and beverage samples are actually consumed in the activities although they have not been distributed in accordance with the packaging rule in Paragraph (3).

2. Goods consumed or damaged to carry out a demonstration of the exhibited machine or device;

3. Low-value goods consumed for setting and decorating the temporary booth;

4. Relevant publicity materials distributed to visitors for free during the exhibitions; and

5. Files, tables and other documents used for the exhibitions.

The part exceeding the limited import quantity of exhibits listed in Paragraph 1 shall be taxed pursuant to laws; unused or unconsumed parts of those listed in Paragraphs 2, 3 and 4 shall be re-exported or imported in line with the related provisions. Other goods exceeding the scope of duty exemption shall be paid the duties as stipulated.

7.9 Donation

The imported goods donated by foreign governments and international organisations to Hangzhou 2022 will be processed for exemption of import duties and import VAT according to the related provisions.

If to donate temporarily imported goods to the people's governments or government agencies at the county level and above, legal entities of Hangzhou 2022 venues, specific sports organisations, public welfare organisations, etc. after the Games, Stakeholders shall file written applications, and after they are approved by HAGOC, import duties and import VAT will be exempted by the Customs.

7.10 Electromechanical Product

For temporary import of products subject to compulsory certification, the certificate of exemption from compulsory product certification is not required; products subject to compulsory certification to continue to be used or to be sold after the Games shall have the compulsory product certification.

For the entry of used electromechanical products, please first query the regulatory information about the related products. Temporarily imported old electromechanical products can be exempted from the inspection at

destinations but must be re-exported, without continuing to be used or being used for sale in China. Stakeholders can process the entry procedures of used electromechanical products via customs brokers or freight forwarders.

7.11 Sport Equipment

If Stakeholders are to bring sport equipment for Hangzhou 2022 in the form of accompanied luggage, see Section 6.3.3.

Lists of sport equipment shall be submitted to HAGOC for sport equipment entering China as cargo. HAGOC Customs & Freight Forwarding Team will issue Letters of Evidence after approving the lists. Stakeholders or their customs brokers shall declare the goods to the Customs according to the temporary import method upon the Letters of Evidence and other related documents. Refer to Chapter 4 for the specific process of temporary import of the goods of Hangzhou 2022 to process related procedures.

All sport equipment entering China as cargo shall be re-exported after Hangzhou 2022; if it is not possible to re-export all the equipment due to legal donation or unpredictable wear and tear of equipment, resulting in abandonment, the related Stakeholders shall re-export the remaining part and timely submit a written certificate to HAGOC, describing the type, the quantity of and reasons for not being able to re-export the equipment, which, upon approval of HAGOC, will be submitted to the Hangzhou Customs District for the record and write-off.

7.12 Lithium Battery (Power Bank)

Lithium batteries (power banks) and portable electronic devices or electronic medical devices containing lithium-metal or lithium-ion cells or batteries used during the Games shall be transported according to the *Provisions of China on the Administration of Civil Air Transport of Dangerous Goods*, *Notice on Strengthening the Management of Safe Air Transportation of Lithium Batteries in Passengers' Luggage*, *Standards for Transport of Lithium Batteries by Air*, the International Civil Aviation Organisation's *Technical Instructions for the Safe Transport of Dangerous Goods by Air*, and provisions of other prevailing Chinese laws and regulations on the management of transport of lithium batteries by air. Given the slight difference in the regulatory requirements of different countries/regions, Stakeholders shall go through this chapter in detail and confirm with their freight forwarders before sending the cargo, to ensure the smooth entry and re-export of lithium batteries (power banks) and portable electronic devices or electronic medical devices containing lithium-metal or lithium-ion cells or batteries. For more information, visit the website of the Civil Aviation Administration of China: <http://www.caac.gov.cn>.

7.12.1 Definitions

Lithium battery: a battery with lithium (including lithium metal, lithium alloy and lithium ion, and lithium polymer) in its electrochemical system; lithium batteries include lithium-metal batteries and lithium-ion batteries.

Power bank: a lithium battery mobile power supply whose main function is to provide external power to electronic devices such as mobile phones.

7.12.2 Rated Energy

The rated energy in watt-hours (Wh) shall be clearly marked on the lithium battery (power bank). If the rated energy is not directly marked on the lithium battery (power bank), the rated energy can be calculated using the formula $Wh = V \times Ah$; where, (V) is the nominal voltage and (Ah) is the nominal capacity, both of which are usually marked on the lithium battery (power bank).

If the lithium battery (power bank) is marked with only milliamp-hours (mAh), this value can be divided by 1,000 to obtain ampere-hours (Ah).

7.12.3 Lithium Battery (Power Bank) Inbound Transport Management

Lithium batteries (power banks) and portable electronic devices or electronic medical devices containing lithium-metal or lithium-ion cells or batteries may be transported to China as carry-on, checked luggage or cargo. Consult the shipping company or freight forwarder in the country of departure for the relevant requirements.

7.12.4 Lithium Battery (Power Bank) Outbound Transport Management

1. Lithium batteries (including spare batteries for various electronic devices) and power banks for the personal use of travellers:

For those with rated energy ≤ 100 Wh, passengers may carry them in hand luggage or with themselves, cannot check them in, and may bring a maximum of two pieces per person or a reasonable quantity limit based on the length of the route;

For those with rated energy between 100 Wh and 160 Wh (inclusive), passengers may carry them in hand luggage or with themselves, cannot check them in, and may bring a maximum of two pieces per person with the approval of the operator;

For those with rated energy >160 Wh, passengers are prohibited to carry them in hand luggage or with themselves, check them in or otherwise bring them.

Notice:

a. Lithium batteries or power banks marked with unclear or no rated energy or whose rated energy value cannot be determined are prohibited;

b. Spare lithium batteries and power banks that meet the requirements can be carried with passengers but are prohibited to be checked in;

c. Power banks are not allowed to be used to charge electronic devices during the flight. Power banks with a start switch shall always be switched off during the flight;

d. Battery-powered portable electronic smoking devices (e.g. e-cigarettes, e-cigars, e-pipes, personal vaporisers, personal electronic nicotine delivery systems, etc.) are managed with reference to lithium batteries (power banks).

2. Passengers carrying portable electronic devices (e.g. watches, calculators, cameras, mobile phones, laptops, and portable video cameras) or portable electronic medical devices (e.g. automated external defibrillators (AEDs), nebulisers, and continuous positive airway pressure (CPAP) devices) containing lithium-metal or lithium-ion cells or batteries for personal use or medical purposes:

For those with rated energy ≤ 100 Wh, passengers are free to choose to check them in or carry them in hand luggage or as carry-on;

For those with rated energy between 100 Wh and 160 Wh (inclusive), passengers are free to choose to check them in or carry them in hand luggage or as carry-on with the approval of the operator;

For those with rated energy > 160 Wh, passengers are prohibited to carry them in hand luggage or with themselves or check them in.

3. To transport lithium batteries (power banks) and portable electronic devices or electronic medical devices containing lithium-metal or lithium-ion cells or batteries out of China by air as cargo, passengers should make sure the items meet the requirements of air freighting, and provide the Item Safety Data Sheet, or Identification and Classification Report for Air Transport of Goods processed by an airline-approved accreditation agency.

4. When transporting the above-mentioned items by sea as cargo, the Certification for Safe Transport of Goods shall be processed with a qualified agency.

7.13 Goods Prohibited from Entry

1. Opium, morphine, heroin, marijuana, and other addiction-inducing narcotics and psychotropic drugs. If they are to enter China for medical purposes under certain circumstances, permission from the relevant authorities is required;

2. Arms, imitation arms, ammunition and explosives of all kinds (except those used for the Games);

3. Pathogens of animals and plants (including bacterial strains and virus strains), pests, and other harmful organisms; animals and plants, their products and other quarantine items coming from countries or regions with prevalent epidemic animal or plant diseases; animal corpses; soil;
4. Printed matter, audio-video products, storage media for computers and other items which are detrimental to the political, economic, cultural and moral interests of China;
5. Deadly poison of all kinds;
6. Foodstuff, medicines and other items coming from epidemic-stricken areas and harmful to human and livestock or those capable of spreading diseases;
7. Counterfeit currencies and counterfeit negotiable securities;
8. Other goods and items prohibited from entry by the Chinese laws and regulations.

8. Appendices

8.1 Games Stakeholders Eligible for Hangzhou 2022

Games Stakeholders Eligible for Hangzhou 2022 Customs and Freight Forwarding Policies and Procedures
Athletes, National Olympic Committees (NOCs)
OCA Family members and VIPs (including domestic VIPs)
International Sports Federations (IFs), Asian Sports Federations (AFs)
Media
Broadcasters
The 19th Asian Games Hangzhou 2022 Organising Committee (HAGOC)
Other stakeholders confirmed by the OCA and HAGOC

8.2 Commitment Letter For the Use of Hangzhou 2022 Letter of Guarantee

Commitment Letter For the Use of Hangzhou 2022 Letter of Guarantee

TO: The 19th Asian Games Hangzhou 2022 Organising Committee
(HAGOC)

From: (hereafter referred to as "Games Stakeholder")

Date:

WHEREAS:

(i) For the purposes of the 19th Asian Games Hangzhou 2022 and other relevant activities ("Specific Purposes"), the Games Stakeholders transport relevant goods ("Temporarily Imported Goods") into the customs territory of China and re-export such goods from China within the time limit specified by the General Administration of Customs of the People's Republic of China ("China Customs").

(ii) In accordance with the relevant commitments made by it under the *OCA Constitution and Rules* and the *Host City Contract*, HAGOC will, pursuant to related laws and regulations of China, assist the Games Stakeholder in handling customs clearance procedures for the Temporarily Imported Goods, without any duties or taxes being payable.

To this end, after examination and approval by China Customs, HAGOC is to provide to China Customs for the Games Stakeholders a bank-issued Hangzhou 2022 Letter of Guarantee (hereinafter referred to as "Letter of Guarantee"), in accordance with the Chinese laws and regulations in

respect of Temporarily Imported Goods. The Games Stakeholder shall provide the Commitment Letter for Use of Hangzhou 2022 Letter of Guarantee ("Commitment Letter") to HAGOC for use of the Letter of Guarantee.

Based upon the above-mentioned, the Games Stakeholder hereby agrees to make the following commitments:

(1) The Games Stakeholder shall notify HAGOC in writing, three months prior to the arrival of its goods at the port of entry, the name, contact person and contact information of its officially designated freight forwarder and customs broker (hereinafter referred to as "Agency").

(2) The Games Stakeholder must select a customs broker recommended by HAGOC, and the same customs broker must be used for both import and re-export of the goods.

(3) The Games Stakeholder shall submit the *List of Imported Goods for Hangzhou 2022* ("List of Imported Goods") to HAGOC Customs & Freight Forwarding Team in accordance with the procedures laid out in the *Customs and Freight Forwarding Guide* of Hangzhou 2022 before the Temporarily Imported Goods are shipped into China. The List of Imported Goods shall include but is not limited to the following items:

- Name and description of goods;
- Intended purpose of goods (to be re-exported after the Games, consumed during the Games or expected to be damaged during the Games and not re-exported);
- Quantity, weight and size of goods;
- Value of goods (including unit price and total price); and

- Name, contact person, and contact information of Agency.
- (4) The Games Stakeholder covenants to abide by the relevant provisions applicable to the Temporarily Imported Goods under Chinese laws and regulations and requirements of HAGOC, including but not limited to:
- The Games Stakeholder shall, at the time and port specified in the List of Imported Goods, transport the Temporarily Imported Goods into China and use such goods for Specific Purposes only.
 - The Games Stakeholder has the responsibility to carry out the control and management measures required by HAGOC and China Customs over the Temporarily Imported Goods.
 - The Games Stakeholder shall re-export all Temporarily Imported Goods at the time and port specified in the List of Imported Goods. Where any Temporarily Imported Goods are damaged, destroyed, stolen, or reduced in quantity due to normal consumption before re-exportation, the Games Stakeholder shall notify HAGOC of relevant situation in written form, and submit the corresponding supporting documents required by HAGOC and China Customs. Where the Games Stakeholder proposes to dispose of any Temporarily Imported Goods by means of auction, transfer or donation, the Games Stakeholder shall immediately notify HAGOC in written form, obtain prior approval from China Customs, complete the due importation procedures and if applicable, pay any applicable taxes and fees according to law. Where any Temporarily Imported Goods are not re-exported from China by the specified time limit due to whatever reason, the Games Stakeholder shall, promptly notify HAGOC in writing of the current status of the goods remaining in China (including without limitation, the name, actual location, party

in control of the goods and owners of the goods, etc.), and provide the documents requested by HAGOC.

- Before the relevant Temporarily Imported Goods are re-exported from China, the Games Stakeholder shall immediately notify HAGOC of the related information in written form.
- The Games Stakeholder can delegate the designated Agency to contact HAGOC and China Customs on its behalf.

(5) The Games Stakeholder covenants that, if due to a breach of the Commitment Letter by the Games Stakeholder, or a violation of Chinese relevant laws and regulations, HAGOC will have to pay for any taxes, penalties, overdue fines and other relevant charges at the request of China Customs, or, HAGOC has suffered any other resulting damage, the Games Stakeholder shall, within thirty (30) working days upon the issuing of compensation notice by HAGOC, unconditionally compensate HAGOC for any and all direct and indirect losses incurred therefrom according to the sum specified in said notice.

(6) The Games Stakeholder undertakes to exempt the directors, management, employees, agents, appointees or volunteers of Hangzhou 2022, the OCA, and the Chinese Olympic Committee (COC) from any possible compensation liability, including, but not limited to, fines, penalties, losses or expenses, arising from their performance or non-performance of relevant matters under this Commitment Letter.

(7) HAGOC will designate specific department(s) to liaise with the Games Stakeholder regarding the performance of relevant matters under this Commitment Letter, to assist the Games Stakeholder in handling the customs clearance procedures for the Temporarily Imported Goods, and

to coordinate and communicate with the Games Stakeholder regarding the control and management of the Temporarily Imported Goods.

(8) The Games Stakeholder shall designate an individual within the same organisation as the Representative, with whom HAGOC can communicate and handle the issues arising from this Commitment Letter. The Representative is recognised as the sole contact person to submit relevant information to HAGOC including but not limited to this Commitment Letter, contact information of the Agency and other relevant written submissions. The contact information of the Representative is as follows:

- Name:
- Telephone Number:
- Mobile Phone Number:
- Mailing Address:
- E-mail:
- Fax:

(9) This Commitment Letter and all issues on Temporarily Imported Goods under this Commitment Letter shall be governed and construed by laws and regulations of China.

(10) Before execution, the Games Stakeholder has carefully read, fully understood and accepted this Commitment Letter. This Commitment Letter shall become effective upon the date of execution by the Games Stakeholder. This Commitment Letter will be executed in original copy and submitted to HAGOC Customs & Freight Forwarding Team. The

original copy is accepted in form of color-scans and delivered by the Representative via E-mail to customs@hangzhou2022.cn.

By:

(Games Stakeholder)

Per:

(Authorised Signing Officer)

Signature:

8.3 Letter of Evidence of Freight for Hangzhou 2022

Letter of Evidence of Freight for Hangzhou 2022

() Customs Letter of Evidence No.:

Certified by: List of Imported Goods No.:

Country		Means of transport		Import date			
Bill of lading (waybill)				Weight (kg)			
Description				Quantity			
Operator				Ten-digit code			
Customs broker				Ten-digit code			
Contact person: Contact No.:							
Supervision mode	<input type="checkbox"/> Temporary import	<input type="checkbox"/> Duty-free import	<input type="checkbox"/> Formal import	<input type="checkbox"/> Leased goods	<input type="checkbox"/> Exhibit	<input type="checkbox"/> Customs transit	<input type="checkbox"/> Others
Letter of guarantee No.			Value (RMB)				
Consignee							
Remarks							
<p>Certification:</p> <p>This is to certify that the goods are used for Hangzhou 2022 and are limited to the supplies import during the Games. The 19th Asian Games Hangzhou 2022 Organising Committee (HAGOC) is committed to go through relevant formalities without delay according to the regulations of China Customs.</p> <p>Handled by: (signature and seal)</p> <p>Certified by: (official seal) Date:</p>							
Contact person:				Contact No.:			
Records of competent Customs:							

Remarks of Customs at the place of entry:

8.4 List of Imported Goods for Hangzhou 2022

杭州 2022 年亚运会进境物资清单

List of Imported Goods for Hangzhou 2022

Letter of Evidence of Freight for Hangzhou 2022 No.:

List of Imported Goods No.:

Mode of Transport: (运输方式):	Shipper (托运人): Company Name (公司名称): Address (地址): Contact Name (联络姓名): Phone (电话): Fax (传真):	Nominated Forwarder Information (货代): Company Name (公司名称): Contact Name (联络姓名): E-mail (电子邮件): Fax (传真):	Consignee (收货人): Company Name (公司名称): Contact Name (联络姓名): Phone (电话): Fax (传真):	Cargo Information (物资资料)	Values (价格)	Remarks (备注和说明)

Package No. (包装编号)	Measurement (尺码)	Weight (重量)	Brand (品牌)	HS Code (商品编码)	Cargo Description (商品描述)	QTY (数量)	Unit Value (单价)	Total Value (总价)	A=Re-export after event (赛事后再出口)	B=Disposed of consumed (消耗品)	C=Given away (赠送品)	Temporary Importation (临时进口) YES/NO (是/否)
Grand Weight (总重量)												
Declaration (Please tick a box based on the actual situation):												
<input type="checkbox"/> The above goods are for temporary use at Hangzhou 2022, and will be re-exported after the Games, for which we would need to apply for the use of Letter of Guarantee issued by the 19th Asian Games Hangzhou 2022 Organising Committee (HAGOC). 以上暂时进境货物仅用于杭州 2022 年第 19 届亚运会组委会，不在中国境内销售并于赛后复运出境，因此申请使用组委会的银行保函。												
<input type="checkbox"/> The above goods are for use at Hangzhou 2022 only and not for resale or retail in China, but will not be returned after the Games. 以上进境货物仅用于 2022 年第 19 届亚运会，不在中国境内销售，赛后不再复运出境。												
Company Stamp/Name & Title of Signatory/Signature/Date												
单位盖章 / 代表姓名职称 / 代表签字 / 日期												

8.5 List of Imported Goods for Self-use for Hangzhou 2022

杭州 2022 年亚运会代表团进境自用物资清单

List of Imported Goods for Self-use for Hangzhou 2022

航班号 Flight No.:

自用物资清单编号 List of Imported Goods for Self-use No.:

Name 品名	Quantity 数量	Main contents 主要成分	Weight 重量	Origin 产地	HS Code HS 编码	Purpose 用途	Remark 备注

同行代表人签字 Representative signature:

8.6 Declaration of Self-Use for Hangzhou 2022

杭州 2022 年亚运会代表团物资自用证明

Declaration of Self-Use for Hangzhou 2022

代表团 Delegation:

(客户群名称 Name of Client Group)

航班号 Flight No.:

本代表团保证附表所列物资全部为团体自用,保证不在团体之外使用。如有剩余,保证退运或交中方销毁。如有违反,本团体将承担一切相关责任。

I hereby declare that the goods, covered by the enclosed list is imported for the purpose of our self-used and no other purpose, the residual goods will be re-exported or destroyed under the supervision of China Customs. If anything disobeyed, we'll take all responsibility for that.

签署人 Signature (Rank, name of Authorised Signing Officer):

日期 Date: (YYYY/MM/DD)

8.7 Declaration of Sanitary Responsibility for Hangzhou 2022

杭州 2022 年亚运会代表团自用物资安全卫生责任自负声明

Declaration of Sanitary Responsibility for Hangzhou 2022

代表团 Delegation:

(客户群名称 Name of Client Group)

航班号 Flight No.:

本代表团保证附表所列物资符合安全卫生标准,如本团体在使用期间出现任何安全卫生问题,本团体将自行承担一切相关责任。

The Organisation hereby certifies that the goods being imported into China, covered by the enclosed list, is subject to the sanitary standards of China. Any medical situation arising from use of the listed goods is the responsibility of the Organisation.

签署人 Signature (Rank, name of Authorised Signing Officer): \

日期 Date: (YYYY/MM/DD)

8.8 Letter of Proof for Self-use Goods for Hangzhou 2022

杭州 2022 年亚运会自用物资担保函

Letter of Proof for Self-use Goods for Hangzhou 2022

Letter of Proof No.:

List for Self-use No.:

Certified by:

Description	Self-use goods for Hangzhou 2022		Country of departure		
	Goods owner		Total price (currency)	Means of Transport	
Flight No.		Number of piece(s)	Weight (gross)		
Bill of lading (waybill)		Entry/exit port	Entry/exit date		
Availability of documents	List of Imported Goods for Self-use	Quarantine approval			Needed
	Declaration of Self-use				
	Declaration of Sanitary Responsibility				
	Certificate of Origin				
Quarantine Certificate					
Remarks:					

To Customs	
Certification:	
The 19th Asian Games Hangzhou 2022 Organising Committee certifies that the goods are used for Hangzhou 2022 and only for the Client Groups of Hangzhou 2022.	
Declarant (signature and seal)	
Certified by (official seal)	Contact person:
Tel:	
Date:	
Customs remarks	

8.9 List of Imported Products Subject to Quarantine

Approval

<p>I. Animals and relevant products</p>	<p>a. Live animals and their embryos, semen, fertilised eggs, hatching eggs, and other genetic substances;</p> <p>b. Imported animal-related serum products, vaccines and biological products;</p> <p>c. Edible animal products: meat and relevant products (including viscera, casing), fresh eggs (including fresh turtle eggs, edible soft-shelled turtle eggs), dairy products (including raw milk, raw milk products, pasteurized milk, modified milk from pasteurization), aquatic products (including amphibians, reptiles, aquatic mammals, other cultured aquatic products, and relevant raw processed products, aquatic products exported from Japan), edible bones, hoofs, horns, and relevant products, animal-derived Chinese herbal medicine, cubilose and other animal-derived food;</p> <p>d. Non-edible animal products: raw hides, raw wool, bones, hoofs, horns, and relevant products, cocoons, fish meal, meat meal, bone meal, meat and bone meal, grease, blood meal, blood, etc., organic fertiliser containing animal related ingredients;</p> <p>e. Feed products: mixed feed, chilled fresh and frozen animal products for feed (including for bait), aquatic products for feed (including for bait), processed animal protein and grease, pet food and pet chews (except canned food).</p>
<p>II. Plants and relevant products</p>	<p>a. Seeds, seedlings and other plant propagation materials;</p> <p>b. Fruits and vegetables: fresh fruits and solanaceae vegetables;</p> <p>c. Grains: wheat, corn, rice, barley, rye, oats, sorghum, rapeseed and other coarse cereals;</p> <p>d. Beans: soybeans, mung beans, peas, red beans, broad beans, chickpeas, and other beans;</p> <p>e. Potatoes: potatoes, cassava, sweet potatoes, and relevant processed products;</p> <p>f. Fodder: wheat bran, bean cake, soya bean meal, etc.;</p> <p>g. Tobacco: tobacco leaves and reconstituted tobacco;</p> <p>h. Plant-derived Chinese herbal medicine and fertiliser;</p> <p>i. Plant-derived food with the risk of spreading epidemic diseases.</p>
<p>III.</p>	<p>For the animal and plant products in the GMO list, whether they are</p>

Transgenic animal and plant products	“transgenic” or not shall be stated; if yes, a “GMO Safety Certificate” shall be issued by the Ministry of Agriculture as for the transgenic ingredients.
IV. Special Articles	Microorganisms (strains and samples of viruses, bacteria, fungi, actinomycetes, rickettsia, spirochetes, chlamydia, mycoplasma and other medical microorganisms, as well as parasites and environment-friendly microbial agents), human tissues (human cells, cell lines, embryos, organs, tissues, bone marrow, secretions, excretions, etc.), biological products (vaccines, antitoxins, diagnostic reagents, cytokines, enzymes and their preparations, toxins, antigens, allergens, antibodies, antigen-antibody complexes, nucleic acids, immunomodulators, microecological preparations and other biologically active preparations for medicine and life sciences related fields), human blood and its products (whole blood, plasma components and special blood components, various plasma protein products), etc., shall go through the approval procedure, get the <i>Health and Quarantine Approval on Entry/Exit Special Articles</i> and pass the inspection and quarantine, and then are able to enter China. Also, these articles shall be subject to a follow-up inspection after the entry.

8.10 YTO Express Group Co., Ltd.

As the official logistics service sponsor of Hangzhou 2022, YTO Express Group Co., Ltd. (YTO Express) will provide logistics services for Hangzhou 2022. The following is an introduction to its four main services.

1. International Logistics:

YTO Cargo Airlines, a member of the World Cargo Alliance (WCA), has obtained the International Air Transport Association (IATA) certificate and boasts 19 cargo aircrafts (including Boeing B767, B757 and B737) with more than 100 domestic and international air routes covering Northeast Asia, Southeast Asia, South Asia and Central Asia. Among the 11 domestic airlines operating international routes announced in 2021, YTO Cargo Airlines ranked first for having the most international routes.

YTO International Freight Forwarding operates more than 2,000 international sea and air routes. It has established more than 50 branches and offices and enlisted more than 500 agents and partners in over 150 countries and regions across 6 continents.

YTO Express provides a wide range of 24h services, including international air/sea freight, domestic air/land freight, cross-border rail/land freight, chartered flights, door-to-door delivery, bulk cargo transportation, engineering equipment and heavy cargo transportation, domestic and international document/parcel shipping services, and other customised international logistics services.

2. Customs Services:

With a professional and experienced team, the customs services of YTO Express, relying on YTO Express' customs clearance network that covers 35 ports, including Beijing, Shanghai, Guangzhou, Shenzhen, Hangzhou, Jiaxing, Qingdao and Zhuhai, will provide the following services for Hangzhou 2022:

- (1) customs services such as general trade, temporary import and export, ATA Carnet, transport of checked luggage, bonded warehouse services, and re-exportation/re-importation of goods;
- (2) one-stop customs clearance solution;
- (3) on-site coordination/emergency response advice; and
- (4) 24/7 customs services and customer support.

3. Domestic Logistics:

YTO Express has more than 5,500 vehicles for domestic trunk road transport, more than 87,000 service stations and stores, and 133 transit centres, enabling it to provide logistic services across the country. The company will transport goods between the ports, main logistics centres, competition venues, the MMC, and other Games venues safely on the punctual and efficient basis. Customised door-to-door services are also available:

- (1) door-to-door services;
- (2) truckload and less-than-truckload express delivery; and
- (3) customised value-added user-pays services, such as goods tracking, booking via phone for the receipt of goods, and unloading at the destination.

4. Warehousing:

YTO Express started to build its warehouse-delivery network in 2012. Based on its advantages in information technology, specialised warehousing services, and express network, YTO Express has integrated warehousing and goods delivery in an omnichannel manner. YTO Express has set up warehousing bases in 28 provinces and municipalities, such as Zhejiang, Shanghai, Guangdong, and Jiangsu, and reserved a land area of 10,000 mu (about 6.7 million square metres). It has built more than 100 warehousing centres, with a total warehousing area of over one million square metres. Now the company can handle one million parcels on average every day.

The Main Logistics Centre that YTO Express has built for Hangzhou 2022 covers an area of 25,000 square metres. As a high-standard warehouse, the centre can handle a maximum of more than 300 tons of goods each day. During the Games, YTO Express will be able to provide timely, accurate, safe and efficient services for goods delivery and recycling. Based on customers' requirements, the company can provide customised warehousing and delivery services such as storage, loading and unloading, handling, packaging, circulation processing, and information processing.

Service	Name	Mobile Phone	E-mail
International Logistics	Huang Jianzhang	+86-15901632836	customs@yto.net.cn
	Chen Jiawei	+86-13817188325	
Customs Services	Lyu Weihao	+86-15201952223	

Domestic Logistics	Deng Baoli	+86-18252591317	
Logistics Warehousing	Chi Hongbin	+86-13810521415	

9. Glossary

- a) “Hangzhou 2022” means the 19th Asian Games Hangzhou 2022.
- b) “HAGOC” means the 19th Asian Games Hangzhou 2022 Organising Committee, who is responsible to organise the 19th Asian Games Hangzhou 2022.
- c) “Stakeholders” means the stakeholder groups eligible for Hangzhou 2022 Customs and Freight Forwarding Policies and Procedures, defined in appendix 8.1.
- d) “Commitment Letter” is the commitment document signed by the Stakeholders which includes the requirements and operating procedures for the use of the HAGOC Letter of Guarantee, and legal liabilities for violating the relevant provisions of this Letter.
- e) “List of Imported Goods” is the document provided to HAGOC by Stakeholders describing details of their freight as Games-related materials.
- f) “Letter of Evidence” is the document issued to Stakeholders by HAGOC to certify that the goods are used for Hangzhou 2022 and are limited to the supplies import during the Games.
- g) “List for Self-use” is the document provided to HAGOC by Stakeholders. It describes and guarantees the details of self-use items carried by the Stakeholders and are related to Hangzhou 2022.

h) “Letter of Proof for Goods for Self-use” is the document issued by HAGOC to certify that the self-use item carried by the Stakeholders is for the purpose of Hangzhou 2022.

i) “Bill of Lading” means the document that covers the transport of goods by sea, which is issued by the carrier to the consignor. It serves as a receipt for the goods, as evidence of the contract of transport and as a document of title to the goods. Bills of Lading are fully negotiable instruments. Transfer of the Bill of Lading means the transfer ownership of the goods from one party to another.

j) “Invoice” is a bill for the goods provided by Stakeholders. Invoices are used for customs officials to determine the value of the goods.

k) “Consignor” is a person, agent, organisation or other groups, sending goods whether by land, sea or air.

l) “Consignee” is a person, agent, organisation or other groups to whom the goods are delivered.

m) “Customs broker” means an agent that services customers or foreign trade enterprises on transportation and storage of import and export goods, and other customs clearance procedures.

n) “Freight Forwarder” means an agent to ensure the safe and efficient shipment of goods on behalf of the exporter, and, sometimes they also provide service on packing and storage. Taking into account the type of goods and the customers’ delivery methods, there are different classes of freight forwarders - shipping agent, air freight agent or road and rail freight agent. Freight forwarders can also make arrangements with customs brokers overseas to ensure that the goods comply with import and export documentation regulations introduced by the customs.

10. Sponsor List of Hangzhou 2022

杭州亚运会官方合作伙伴

Official Prestige Partners of Hangzhou Asian Games



杭州亚运会官方赞助商

Official Sponsors of Hangzhou Asian Games



杭州亚运会官方独家供应商

Official Exclusive Suppliers for Hangzhou Asian Games

老板电器 蒙娜丽莎 耀有光 百胜中国 奥克斯
顾家家居 隅田川 松下电器 力高控股 中国邮政
纳爱斯 新东方 迪安诊断

(30 March 2022 Updated)

